HANOVER TOWNSHIP

240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
October 20th, 2026
7:00 PM

A G E N D A

I. Call to Order – Roll Call

II. Pledge of Allegiance

III. Town Hall (Public Comments)

IV. Presentation – Bartlett Public Library District

V. Reports
- A. Supervisor's Report
- B. Clerk's Report
- C. Assessor's Report
- D. Trustees' Reports
- E. Department Reports

VI. Bill Paying

VII. Unfinished Business

VIII. New Business
- A. Regular Meeting Minutes of September 15, 2026
- B. Resolution to Approve the Pace Municipal Vehicle Program Agreement
- C. Resolution to Approve Change Order No. 1 to the FY27 Roadway Resurfacing Project Agreement
- D. Resolution to Approve Change Order No. 2 to the Tiknis Campus Open Space Reserve Project Agreement
- E. Resolution Proclaiming October as Polish American Heritage Month
- F. Resolution Proclaiming October as Italian American Heritage Month
- G. Resolution Proclaiming October 24th as World Polio Day
- H. Resolution Proclaiming October 28th as First Responders Day
- I. Consideration of Township Board Meeting Dates
- J. Consideration of Holiday Closing Schedule

IX. Executive Session

X. Other Business

XI. Adjournment

Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for September 2026

SERVICE PROVIDED	SEPTEMBER 2026	SEPTEMBER 2025	FYTD 2027	FYTD 2026
Passports	291	365	1,954	2,414
Photo Fees	$7,280	$4,110	$33,880	$26,700
Fee deposits	$10,815	$12,925	$69,020	$87,785
Fishing/Hunting licenses	2	2	27	34
Handicap Placards	30	30	177	152
Vehicle Sticker Renewals	60	70	457	373
Human Resources Requests	138	136	867	793
New Employee Orientations	2	4	17	27
Technology work orders	69	70	434	403
Resident Contacts	1,870	1,773	9,850	10,647
Percent of Budget Expended (100% of year)	10.5%	8.6%	42.2%	39.1%
Hanover Landing Client Contacts (Duplicated)	69	80	457	479

Department Highlights

- Human Resources Manager Callahan completed two new hire orientations: Cindy Jennings (Aging Services) and Annemarie Ruzevich (Youth and Family Services).
- Human Resources Manager Callahan participated in first round interviews for the Dispatcher, Facilities and Road Associate, Prevention and Volunteer Coordinator, and Bilingual Therapist.
- Supportive Housing Services Coordinator Kapadoukakis applied for and was awarded additional funds from the National Alliance on Mental Illness (NAMI) Kane County chapter to continue to provide move-in supplies and activity funds for tenants at Hanover Landing.
- Administrative Services Manager Matich facilitated the first AI Workgroup on September 3. The workgroup consists of 11 staff with each Township department represented.
- Human Resources Manager Callahan participated in the Gail Borden Public Library's Annual Community Job Fair on September 9.
- Township Administrator Barr, Deputy Township Administrator Vana, and Administrative Services Manager Matich attended the Illinois Association of Township Administrators meeting hosted by Bloom Township on September 9.
- Township Administrator Barr and Deputy Township Administrator Vana attended the annual Principals Breakfast at the Village of Streamwood on September 14.
- Administrative Services staff participated in the annual Fall Food Truck Festival on September 17.
- Township Administrator Barr and Director Kuttenberg attended the Hoffman Estates Chamber of Commerce's Annual Legislative Luncheon on September 18.
- Administrative Specialist Jagers and Graduate Public Management Intern O'Leary submitted the Popular Annual Financial Report to the Government Finance Officers Association.
- Human Resources Manager Callahan held the first Volunteer Work Group meeting on September 22.
- Township Administrator Barr, Deputy Township Administrator Vana, Administrative Services Manager Matich, and Human Resources Manager Callahan along with many other Township staff attended the annual Metropolitan Township Association (MTA) Symposium on September 29.
- Human Resources Manager Callahan participated in the Northern Illinois University All-Majors Internship Job Fair on September 30.

DEPARTMENT OF AGING SERVICES

HANOVER TOWNSHIP

Report for September 2026

SERVICE PROVIDED	SEPTEMBER 2026	SEPTEMBER 2025	FYTD 2027	FYTD 2026
Programming Division				
Planned programs	344	270	1,897	1,529
Participants	2,356	2,375	14,432	12,870
Participants (unduplicated)	684	676	1,349	1,195
Wait listed (duplicated)	24	81	252	305
New volunteers	2	4	15	19
Total volunteers (unduplicated)	155	156	207	201
Volunteer hours reported	1,832	1,834	12,525	11,868
Nutrition Division				
Meals served	1,562	2,114	10,041	12,451
Meals delivered by volunteers	2,885	3,030	17,644	18,553
Clients served (unduplicated)	697	732	1,255	1,268
Social Services Division				
Clients served (unduplicated)	155	197	703	770
Clients served (duplicated)	211	274	1,485	1,552
Energy Assistance	7	4	117	63
Prescription drugs & health insurance assistance	79	102	536	679
Social Service programs	22	20	101	91
Social Service program participants	197	213	1,088	1,158
Lending Closet transactions	100	130	695	835
Home Services direct care hours	152.5	154.5	838.5	884
Caregiver Resource Center (duplicated)	120	96	783	773
Transportation Division				
One way rides given	1,192	2,057	8,041	9,277
Clients served (unduplicated)	166	193	345	376
New riders	22	27	345	376
Unmet requests for rides	0	0	5	2

Department Highlights

- On September 28, Elizabeth Craig was promoted to the Transportation Dispatcher role following the retirement of Transportation Dispatcher Myra Wilkins.
- The total meals served during September is down from last year, this is due to the ending of the subsidized To-Go Congregate Program. The in-person meals for the month have remained consistent.
- On September 1, Aging Services celebrated the start of National Senior Center Month with an end-of-summer beach bash themed day. 136 seniors participated in themed programs throughout the day and the Nutrition Division served 106 lunches.
- Twelve patrons traveled to France for a Mayflower Tours River Cruise, traveled down the Saone and Rhone Rivers, and stopped in iconic towns along the way.
- On September 11, Volunteer and Program Coordinator Murillo held a 9/11 presentation and 23 participants attended.
- From September 16 through 18, 46 patrons went on a 3-day, 2-night trip to Iowa.
- Applications for Adopt-a-Senior opened on September 1 and several applications have been completed.

Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence

OFFICE OF THE ASSESSOR

Report for September 2026

SERVICE PROVIDED	SEPTEMBER 2026	SEPTEMBER 2025	FYTD 2027	FYTD 2026
Administration				
Office visits	389	212	2,066	1,911
Building permits processed	153	573	1,510	4,174
Change of Name	0	0	0	14
Property tax appeals	1	0	6	0
Certificates of Error	365	24	780	377
Property location updates	0	0	0	28
Sales Recording	0	106	0	164
New owner mailing	0	0	0	160
Notary Services	59	46	437	199
Exemptions				
Homeowner exemptions	0	0	86	102
Senior homeowner exemptions	0	0	84	75
Senior Freeze exemptions	0	0	618	581
Disabled Veteran exemptions	0	0	80	87
Disabled person exemptions	0	0	34	30
Miscellaneous exemptions	0	0	0	4

*Notary Services not previously recorded.

Department Highlights

- Chief Deputy Assessor Rahim and Assessing Specialist Fragoso met with Schaumburg Township Assessors Office on September 9.
- Assessing Specialist Fragoso completed 3 classes for her Certified Illinois Assessing Specialist certification.
- Chief Deputy Assessor Rahim and Assessing Specialist Fragoso staffed the Assessor and Communications table at the Township's annual Fall Food Truck Festival on September 17.
- Chief Deputy Assessor Rahim and Assessing Specialist Fragoso attended a virtual meeting with the Cook County Divisions Department regarding the separation of the property index numbers (PIN) of the new Grasslands housing development in Bartlett on September 28.
- Chief Deputy Assessor Rahim attended a virtual meeting with various Cook County Departments and a resident on September 28.

Office of the Assessor Mission Statement:
The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS

Report for September 2026

SERVICE PROVIDED	SEPTEMBER 2026	SEPTEMBER 2025	FYTD 2027	FYTD 2026
Website Visits (total)	128,843	9,491	177,300	52,850
Website Visits (unique)	127,502	8,451	171,212	44,202
Facebook Followers (new and total FYTD)	98	130	8,813	7,357
*Facebook Views**	317,299	N/A	1,580,086	N/A
LinkedIn Impressions (new and total FYTD)	7,155	7,701	24,553	31,039
Instagram Views (new and total FYTD)	14,592	21,442	74,023	101,094
YouTube Views	231	277	1,117	1,469
Media Releases	3	5	20	21

* Facebook recategorized this metric last fiscal year, previously Facebook Reach

Department Highlights

- Director Kuttenberg met with the Bartlett Area Chamber of Commerce's (BACC) new Executive Director Mark Wrzeciona on September 2 along with BACC Chairwoman Kirsten Erickson to discuss chamber programs and events.
- Director Kuttenberg joined Supervisor McGuire and Director Dickinson to pick up the food pantry donation from the Midwest Raiders on September 4 from their field in Hanover Park.
- Director Kuttenberg attended the Bartlett Fire District's 9-11 Remembrance Ceremony on September 11 at Fire Station 1.
- Director Kuttenberg attended the September 15 virtual meeting of the Association of Community Mental Health Authorities Legislative Committee.
- Director Kuttenberg attended the September 16 BACC ribbon cutting for Elite Roofing.
- Director Kuttenberg joined Director Dickinson in a meeting with staff from Congresswoman Ramirez's Office on September 16 to discuss Director Dickinson's Veterans Affairs Claims Agent application.
- The Township's 9th Annual Fall Food Truck Festival was held on September 17 on the Tiknis Campus.
- Township Administrator Barr and Director Kuttenberg attended the Hoffman Estates Chamber of Commerce's Annual Legislative Luncheon on September 18.
- Office of Community Affairs staff met virtually with a representative of Civic Plus on September 22 to obtain a quote for website PDF remediation for the Americans with Disabilities Act compliance.
- Department staff attended the September 23 Fall Food Truck Festival recap meeting.
- Director Kuttenberg and Aging Services Director Stamp met with Village of Bartlett staff on September 23 at the Village Hall to recap this year's food truck inspection experience and identify improved food truck inspection strategies for the 2027 event.
- Department staff coordinated the Township's last concert of the Izaak Walton Reserve Summer Concert series on September 24 with a performance by Big Brothers' Vinyl.
- Director Kuttenberg coordinated the Township's participation in the Bartlett Oktoberfest Beverage Tent to collect tips for the Hanover Township Food Pantry on September 25.
- Director Kuttenberg and Coordinator Smith met with Village of Bartlett staff on September 28 to discuss the Township's participation at the Village's Merry & Bright event on December 5.
- Director Kuttenberg joined Township officials and staff in attending the Metropolitan Township Association's annual Symposium on September 29.

OFFICE OF COMMUNITY HEALTH

Report for September 2026

SERVICE PROVIDED	SEPTEMBER 2026	SEPTEMBER 2025	FYTD 2027	FYTD 2026
Appointments				
ProTimes	5	11	32	38
TB skin test	15	24	63	65
Cholesterol	50	50	94	87
Injections*	24	17	65	63
Sharps Disposal*	7	8	76	61
Miscellaneous labs	56	56	224	171
Wellness Screening (BP, diabetes, anemia)	53	48	384	302
Other	82	88	478	492
Clinic Clients				
Senior Center/ home visits	211	215	1,165	1,025
Offsite clinics	57	35	292	174
Total clients (unduplicated)	78	78	543	496
Public Education & Health Promotion				
Media coverage	0	1	2	4
Informational seminars/Programs	5	6	26	43
Program Participants	421	376	957	1,262
Primary Care Provider Support	3	1	10	10

*Previously counted under "other" appointments

Department Highlights

- Director Smith and Community Health Nurse Nichols provided 27 home visits for residents in the month of September.
- Director Smith and Community Health Nurse Nichols provided laboratory services for 27 residents at the Hearthwood Senior Living lab clinic in the month of September.
- The Office of Community Health hosted its 19th Annual Just for the Health of It health and wellness expo on September 10. Residents who attended received free health screenings as well as health related information. Community Health Nurse Nichols provided 43 cholesterol screenings for participants.
- Community Health Director Smith presented on department programs and services at the Streamwood Principal's Breakfast on September 14.
- The Office of Community Health, in partnership with the National Kidney Mobile, provided free kidney screenings for 69 residents on September 23.
- Community Health Nurse Nichols provided free preventive health screenings for 17 residents at the Poplar Creek Library on September 24.
- Director Smith attended and presented on Townships and Community Health at the Metropolitan Township Association Symposium on September 29.
- The Office of Community Health, in partnership with Ascension Cancer Institute, provided free prostate cancer screening blood tests for 17 participants on September 30.

Office of Community Health Mission Statement:
Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.

DEPARTMENT OF EMERGENCY SERVICES

Report for September 2026

SERVICE PROVIDED	SEPTEMBER 2026	SEPTEMBER 2025	FYTD 2027	FYTD 2026
Hours				
Volunteer Detail Hours	561	735	5,784	5,517
Volunteer Work Hours	1,169	1,619	7,683	9,372
Volunteer Training Hours	178	581	1,527	1,906
Total Volunteer Hours	1,908	2,935	14,986	16,795
Details				
Emergency Call Outs	23	21	186	157
Safety Patrols	29	0	175	3
Township Sponsored Events	1	2	11	9
Other Community Events	4	15	28	49
Miscellaneous	0	0	2	1
Total Details	57	38	402	219

Department Highlights

- HTES Officers responded to a residential fire in Elgin on September 5 and provided hose rolling, air cylinder fills, and decontamination.
- HTES Officers responded to a salvage yard fire in Elgin on September 6 and provided hose rolling and air cylinder fills.
- HTES Officers responded to a vehicle accident in Sleepy Hollow on September 8 and provided traffic management and scene lighting.
- HTES Officers responded to a vehicle accident in Streamwood on September 18 and provided traffic management.
- HTES Officers responded to wires down in Bartlett on September 14 and provided perimeter control.
- HTES Officers responded to a vehicle accident in Bartlett on September 14 and provided traffic management.
- HTES Officers responded to a residential fire in Elgin on September 5 and provided hose rolling, air cylinder fills, and decontamination.
- HTES Officers responded to wires down in Hoffman Estates on September 17 and provided perimeter control.
- HTES Officers responded to a vehicle accident in Bartlett on September 18 and provided traffic management.
- HTES Officers responded to a residential fire in Elgin on September 20 and provided hose rolling, air cylinder fills, and decontamination.
- HTES Officers responded to a vehicle accident in Hoffman Estates on September 22 and provided traffic management.
- HTES Officers responded to a responded to a residential fire in Hanover Park on September 24 and provided hose rolling, air cylinder fills, and decontamination.
- HTES Officers responded to a gas leak in Bartlett on September 25 and provided perimeter control.
- HTES Officers responded to a reported missing person in Joliet on September 25. The subject was located by search teams.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for September 2026

SERVICE PROVIDED	SEPTEMBER 2026	SEPTEMBER 2025	FYTD 2027	FYTD 2026
Administration				
Vehicle service calls	0	1	0	8
Work orders	622	586	3,382	3,483
Event set-ups/tear downs	163	236	964	1,284
Energy Efficiency – Electricity (Kw)				
Astor Avenue Community Center	4,861	4,567	30,055	24,668
Town Hall	8,160	10,620	52,620	59,640
Senior Center	38,255	36,215	227,558	234,020
Energy Efficiency – Gas (Therms)				
Astor Avenue Community Center	*0.00	*0.00	872.25	306.84
Town Hall	11.56	9.44	729.76	846.28
Senior Center	1,068.60	709.71	5,898.01	4,743.31
Road Maintenance				
Salt Usage (Tons)	0	0	0	0

*Natural gas is not needed during the summer months

Department Highlights

- The Town Hall water meter was replaced by Water Services as part of a village wide upgrading to wireless meters through the Village of Bartlett.
- Builders Paving LLC began the removal of the existing gravel driveway and installation of both the concrete parking lot and asphalt driveway to the Facilities and Road Maintenance Headquarters.
- Facilities and Road Maintenance staff assisted with the setup, event, and take-down of the Fall Food Truck Festival. Director Hanson, Facilities Manager Enzenbacher, Road Maintenance Associate Crane, and Maintenance Associate Harshbarger staffed the event maintaining the beverage tent, garbage collection, and fueling of generators.
- Staff also assisted with approximately 80 man-hours of setup and breakdown for the annual Just for the Health of It health and wellness expo.
- Director Hanson and Facilities Manager Enzenbacher coordinated with Mendel Plumbing on the installation of both the sewer and water service to the new Facilities and Road Maintenance Headquarters. Both underground services have been stubbed into the lower level of the headquarters.
- Road Maintenance and Summer Seasonal staff completed the Brush Pickup Program, collecting approximately 32 tons of material bringing the season total to 1,224 tons. All mulch was distributed to Township residents through the Mulch Request Program.
- Director Hanson met with representatives from RVi Planning, and E. Hoffman Construction as work continued on the Tiknis Campus Open Space Reserve project. The decomposed granite and asphalt paths on the western portion of the project and the decomposed granite path around the south pond were completed. The pavilion, outdoor classroom, fitness area, natural restorations and plantings has been completed.

DEPARTMENT OF HUMAN SERVICES

Report for September 2026

SERVICE PROVIDED	SEPTEMBER 2026	SEPTEMBER 2025	FYTD 2027	FYTD 2026
General Assistance				
General Assistance clients	3	5	22	43
General Assistance appointments	5	6	30	50
Emergency Assistance appointments	7	9	38	58
Emergency Assistance approved	4	2	10	14
Crisis intake clients	164	117	1,076	826
Veterans' Services				
Office Visits	0	0	52	26
Social Services				
CEDA Applications (LIHEAP, LIWAP, PIPP)	1	20	319	152
Financial assistance applications*	4	6	13	21
Food Pantry				
Served (Households)	1,369	1,327	7,973	8,289
Unduplicated	634	544	3,457	2,924
New applications	94	41	333	262
Food Donations	694	95	1,853	373
Community Center Walk-Ins	25	85	427	526

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- All Human Services staff and volunteers completed training and successfully passed testing for the upcoming Community and Economic Development Association of Cook County (CEDA) Low Income Home Energy Assistance Program (LIHEAP).
- The Department of Administrative Services conducted an internal Emergency Assistance and General Assistance audit. All files were found to be in order.
- On September 10, Human Services staff took part in the annual Just for the Health of It health expo.
- Human Services staff attended the annual General Assistance Training Institute (GATI) held in Rockford.
- Northern Illinois Food Bank staff visited the department September 21 to review the newly implemented Link 2 Feed client food pantry check-in.
- Director Dickinson presented at the board meeting on September 15 to update the board on the Department of Human Services.
- Holiday Sponsor letters were distributed to sponsors on September 25 in preparation for the upcoming holiday assistance program.
- In collaboration with the Village of Streamwood, Hanover Township co-hosted the annual Streamwood Principals Breakfast on September 14.
- On September 17, staff attended the Fall Food Truck Festival, representing the department and engaging with community members.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD

HANOVER TOWNSHIP

Report for September 2026

SERVICE PROVIDED	AUGUST 2026	AUGUST 2025	FYTD 2027	FYTD 2026
Grant Funding				
New clients	142	120	1,928	1,779
Ongoing clients	832	838	3,448	3,907
Closed cases	86	138	270	705
Prevention programming presentations	4	5	21	16
Number in audience	24	56	394	143
TIDE				
Participants	7	7	7	38
Rides	0	19	10	234

*Due to reporting website, statistics are a month behind

Department Highlights

- On September 2, Administrative Services Manager Matich and Administrative Specialist Jagers met with Teaching Therapy to review the contract management website and reporting requirements.
- On September 3, Administrative Services Manager Matich and Administrative Specialist Jagers attended the interdepartmental social services workgroup (Wrap Group) and heard a presentation from Fox Valley Hands of Hope.
- On September 2, Administrative Services Manager Matich and Administrative Specialist Jagers met with Hopeful Beginnings to review the contract management website and reporting requirements.
- On September 8, Administrative Services Manager Matich and Administrative Specialist Jagers met with Summit School to review the contract management website and reporting requirements.
- Mental Health Board Chair Mary Jane Garvey, Administrative Services Manager Matich, and Administrative Specialist Jagers provided resources on the Mental Health Board and its funded agencies at the Just for the Health of It health and wellness expo. Mental Health Board Member Don Ullrich attended and spoke with several funded agencies in attendance.
- Fiscal Year 2028 Annual Funding Applications were due on September 11.
- Mental Health Board Members Liz Eyas and Marilyn Perri conducted a site visit at Hopeful Beginnings' Hanover Park location along with Administrative Services Manager Matich on September 14.
- Chair Mary Jane Garvey, Administrative Services Manager Matich, and Administrative Specialist Jagers represented the Mental Health Board at the Fall Food Truck Festival and provided resources to residents.
- Mental Health Board Member Mike Kondrath and Trustee Denise Noyola conducted a site visit at Partners for Our Communities' Hanover Park location along with Deputy Township Administrator Vana and Administrative Services Manager Matich on September 23.
- On September 24, Administrative Services Manager Matich and Administrative Specialist Jagers met with Shelter Inc to review the contract management website and reporting requirements.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for September 2026

SERVICE PROVIDED	SEPTEMBER 2026	SEPTEMBER 2025	FYTD 2027	FYTD 2026
Outreach & Prevention				
Open Gym participants	676	754	3,758	3,710
Open Gym participants (unduplicated)	181	183	678	969
Alternate Support referrals	0	0	1	1
Alternate Support participants	0	19	608	740
Alternate Support participants (unduplicated)	0	19	105	149
Clinical				
Therapy clients	270	260	1,580	2,193
Therapy clients (unduplicated)	86	105	423	724
New clients (unduplicated)	4	5	30	27
Clinical hours	216	224	1,299	1,744
Group session participants	0	30	284	1,464
Tutoring Participants				
Total	70	66	339	275
Unduplicated	43	32	126	116

Department Highlights

- September 9, Director Brumfield Grima participated in the Alignment for Collaborative Education Joint Board Meeting.
- On September 15, Director Brumfield Grima and Clinical Manager Siebert attended the Cook County Behavioral Health workgroup on Children, Youth and Families.
- Director Brumfield Grima participated in a focus group conducted by Cook County Behavioral Health regarding organizations' readiness for Medicaid billing on September 16.
- September 22, Clinical Manager Siebert presented to the Judson University Virtual Intern Fair.
- Youth and Family Services participated in the U-46 Community Resource Fair on September 23. Director Brumfield Grima, Clinical Manager Siebert, and Prevention Manager Solis connected with principals, assistant principals, and other key personnel throughout U-46.
- Director Brumfield Grima participated in the Illinois State University Social Work Field Placement Presentation on September 25.
- On September 28, Manager Solis and Substance Use Prevention Specialist Ferguson attended the Operation Snowball Inc. Fall Showcase to see potential speakers and topics.
- On September 29, Director Brumfield Grima presented updates regarding Cook County Behavioral Health Region 7 Collaborative work at Cook County Commissioner's Mental Health Matters event.

Hanover Township

Board Audit Report

From 9/15/26 - 10/19/26

	Total
Total Town Fund	143,677.06
Total Senior Services Fund	81,485.33
Total General Assistance Fund	11,952.72
Total Road Maintenance Fund	49,431.62
Total Committee for Senior Citizens Services	1,095.20
Total Mental Health Board Fund	300,089.52
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	300.00
Total Capital Fund	396,518.13
Total All Funds	984,549.58

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township
Board Audit Report
September 15 through October 19, 2026

Type	Date	Num	Name	Memo	Amount
11A · Senior Center Assets					
1101520 · Prepaid Expense					
Check	10/13/2026	169628	Marriott Theatre in Lincolnshire	Good Vibrations Show 9.14.27 Deposit	340.00
Total 1101520 · Prepaid Expense					340.00
Total 11A · Senior Center Assets					340.00
3033 · Road Maintenance - Revenue					
3033100 · Replacement Tax					
Bill	09/30/2026	Replcmtn ...	Village of Bartlett (Repl Taxes)	Replacement Tax Allocation	2,215.46
Bill	09/30/2026	Replcmnt ...	Village of Streamwood (Repl Tax)	Replacement Tax Allocation	2,477.73
Bill	09/30/2026	Replcmnt ...	Village of Hanover Park (Repl Tax)	Replacement Tax Allocation	1,638.45
Bill	09/30/2026	Replcmtn ...	Village of Hoffman Estates (Repl Taxes)	Replacement Tax Allocation	317.82
Bill	09/30/2026	Replcmnt ...	City of Elgin (Repl Taxes)	Replacement Tax Allocation	5,529.38
Total 3033100 · Replacement Tax					12,178.84
Total 3033 · Road Maintenance - Revenue					12,178.84
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	10/13/2026	169671	ProxIT Technology Solutions	Inv# 25289 IT Services, Anti-Virus, Backup, Security Services Oct 2026	11,405.00
Check	10/16/2026	169805	Access 1 Source	Inv# INV-108172 Monthly Base Clock /TimeWorks August 26	386.99
Check	10/16/2026	169805	Access 1 Source	Inv# INV-108402 Monthly Base Clock /TimeWorks September 26	390.99
Check	10/16/2026	169805	Access 1 Source	Inv# INV-108642 Monthly Base Clock /TimeWorks October 26	354.99
Total 1014430 · Computer Equipment & Software					12,537.97
Total 101CAP · Capital Expenditures					12,537.97
101CHN · Community Health					
1014453 · Printing					
Check	10/13/2026	169594	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 1142459 Copier Charges OCH	81.60
Total 1014453 · Printing					81.60
1014454 · Travel & Training					
Check	10/13/2026	169622	Katherine Prestin (v)	Mileage Reimbursement Aug 26	27.97
Total 1014454 · Travel & Training					27.97
1014456 · Community Affairs					
Check	09/16/2026	169373	Hanover Township Aging Services	Health Expo vendor lunches (74)	740.00
Total 1014456 · Community Affairs					740.00
1014457 · Equipment					
Check	09/22/2026	169387	Leaf (379-002)	Inv# 20907739 LL Copier Lease OCH	59.49

Type	Date	Num	Name	Memo	Amount
	Total 1014457 · Equipment				59.49
	1014465 · Medical Supplies				
Check	09/16/2026	169376	McKesson Medical Surgical	Inv #26198179 Gloves, sharps containers, towels	227.89
Check	09/22/2026	169388	McKesson Medical Surgical	Inv# 26217916 CPR Masks	35.32
Check	09/29/2026	169421	McKesson Medical Surgical	Inv# 26270685 Hemoglobin Test, Lancets, Sharps Container, Needles	405.52
Check	09/29/2026	169421	McKesson Medical Surgical	Inv# 26255882 TB Tests	196.26
Check	09/29/2026	169425	Stericycle, Inc	Inv# 8045452966 Sharps Disposal	141.67
Check	09/29/2026	169436	McKesson Medical Surgical	Inv# 26233475 CRP Masks	29.22
Check	10/13/2026	169630	McKesson Medical Surgical	Inv# 26347672 Cholesterol Kits	154.37
Check	10/13/2026	169630	McKesson Medical Surgical	Inv# 26343530 Gloves, Needles, Lancets, Sanitizer	150.48
	Total 1014465 · Medical Supplies				1,340.73
	1014466 · Communications				
Check	10/13/2026	169651	Verizon Wireless (00002)	Department Tablet Monthly Fee 9.3.26-10.18.25	36.01
	Total 1014466 · Communications				36.01
	1014491 · Health Insurance				
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	580.94
	Total 1014491 · Health Insurance				580.94
	1014492 · Dental, Vision & Life Insurance				
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	152.54
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	152.54
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	14.61
	Total 1014492 · Dental, Vision & Life Insurance				319.69
	1014493 · Unemployment				
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	352.43
	Total 1014493 · Unemployment				352.43
	Total 101CHN · Community Health				3,538.86
	101CVA · Community Affairs				
	101CMA · Community Relations				
	1014614 · Printing				
Check	10/14/2026	169787	Elite Document Solutions	Inv# 2802 Copies Sept 2026	56.43
	Total 1014614 · Printing				56.43
	1014617 · Equipment & Furniture				
Check	10/13/2026	169651	Verizon Wireless (00002)	Department Tablet Monthly Fee	36.01
	Total 1014617 · Equipment & Furniture				36.01
	1014625 · Communications				

Type	Date	Num	Name	Memo	Amount
Check	10/13/2026	169672	Purchase Power Easy Permit Postage	Hanover Happenings Resident Letter Mailing	9,027.72
	Total 1014625 · Communications				9,027.72
	1014627 · Community Affairs				
Check	10/13/2026	169643	Signs by Tomorrow	Inv# 33291 Make A Difference Banner	236.38
	Total 1014627 · Community Affairs				236.38
	1014628 · Historical Marker Program				
Check	10/13/2026	169647	The Finer Line, Inc	Inv# 108787 Bronze Cast Old Lake St Historical Marker	1,562.70
	Total 1014628 · Historical Marker Program				1,562.70
	1014631 · Community Festivals				
Check	09/15/2026	169267	Signs by Tomorrow	Inv# 33157 Food Truck Banner	45.00
Check	09/22/2026	169391	Signs by Tomorrow	Inv# 33221 Banner Beverage Tent Sponsor	94.58
Check	09/22/2026	169391	Signs by Tomorrow	Inv# 33222 Banner Stage Sponsor	162.21
Check	10/13/2026	169597	Celeste Smith.	Township Tip Jars Reimbursement	39.55
	Total 1014631 · Community Festivals				341.34
	1014632 · Miscellaneous				
Check	10/16/2026	169814	Verify (XHANOV)	Inv# 1738491 Background Checks September 2026	18.00
	Total 1014632 · Miscellaneous				18.00
	1014691 · Health Insurance				
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	1,682.85
	Total 1014691 · Health Insurance				1,682.85
	1014692 · Dental, Vision & Life Insurance				
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	192.33
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	192.33
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	11.24
	Total 1014692 · Dental, Vision & Life Insurance				395.90
	1014693 · Unemployment				
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	261.06
	Total 1014693 · Unemployment				261.06
	Total 101CMA · Community Relations				13,618.39
	Total 101CVA · Community Affairs				13,618.39
	101ES · ES - Expenditures				
	1014802 · Equipment				
Check	09/15/2026	169262	Air One Equipment, Inc.	Inv# 241065 Bleeder Seat	25.00
Check	09/29/2026	169407	Air One Equipment, Inc.	Inv# 241147 Valve	227.74

Type	Date	Num	Name	Memo	Amount
Check	10/13/2026	169586	Air One Equipment, Inc.	Inv# 241778 Valve Handle	21.50
Total 1014802 · Equipment					274.24
1014803 · Uniforms					
Check	09/29/2026	169424	Ray O'herron Co., Inc.	Inv# 2501853 Full Uniform	869.15
Check	09/29/2026	169424	Ray O'herron Co., Inc.	Inv# 2500121 Deputy Chief Uniform	378.85
Check	10/13/2026	169641	Ray O'herron Co., Inc.	Inv# 2502255 Badges, Shirt, Hat DC	77.72
Check	10/13/2026	169641	Ray O'herron Co., Inc.	Inv# 2504112 Badges, Shirt, Hat, Name Tags	169.39
Check	10/13/2026	169641	Ray O'herron Co., Inc.	Inv# 2503545 Uniform Hardware DC	111.38
Total 1014803 · Uniforms					1,606.49
1014804 · Printing					
Check	09/29/2026	169418	Kwik Print	Inv# 80337 Business Cards Helvey	58.94
Check	10/14/2026	169787	Elite Document Solutions	Inv# 2802 Copies Sept 2026	22.54
Total 1014804 · Printing					81.48
1014806 · Office Supplies					
Check	10/14/2026	169789	The Finer Line, Inc	Inv #109280 HTES name plate (2)	36.82
Total 1014806 · Office Supplies					36.82
1014807 · Miscellaneous					
Check	09/15/2026	169268	SMART Sec/Treasurer	Inv# 20260707001 Suburban Mutual Aid - Annual Membership	100.00
Check	10/13/2026	169616	Illinois Emergency Services Mgmt Assoc	Inv# 8409 Annual Membership Dues - M. Crews	65.00
Total 1014807 · Miscellaneous					165.00
1014808 · Education & Training					
Check	10/13/2026	169613	Haigh Solutions LLC	Inv# 2026-39 Continuing Ed - Emergency Medical Responders	1,810.00
Total 1014808 · Education & Training					1,810.00
1014809 · Pre-Volunteer Screening					
Check	09/15/2026	169270	Verify (XHANEM)	Inv# 1733382 Background & Driver Checks	54.00
Check	10/16/2026	169800	Chicago PetersonIL WellNow	Acct# 17278 Pre Employment Screenings	1,134.00
Check	10/16/2026	169814	Verify (XHANOV)	Inv# 1738491 Background Checks September 2026	54.00
Total 1014809 · Pre-Volunteer Screening					1,242.00
1014811 · Station Utilities					
Check	09/15/2026	169263	Comcast (067)	ESHQ Internet Fee 8.24.26-9.23.26	253.88
Check	09/15/2026	169266	Nicor 91	Acct# 91-98-58-5112 9 Monthly Charges 7.16.26-8.17.26	35.83
Check	09/15/2026	169269	Village of Bartlett	Acct# 64107 Water/Sewer Inv# 762830 7.15.26-8.14.26	57.51
Check	09/29/2026	169423	Nicor 91	Acct# 91-98-58-5112 9 Monthly Charges 8.17.26-9.16.26	35.44
Check	10/13/2026	169603	Comcast (067)	ESHQ Internet Fee 9.24.26-10.23.26	253.88
Check	10/13/2026	169604	Com Ed (4635)	Acct 4870734635 HTES Station 8.5.26-9.4.26	543.16
Total 1014811 · Station Utilities					1,179.70

Type	Date	Num	Name	Memo	Amount
	1014812 · Volunteer Appreciation				
Check	10/13/2026	169618	James Weaver	Reimbursement Food Items - Volunteer Meals	108.67
	Total 1014812 · Volunteer Appreciation				108.67
	1014813 · Vehicle Fuel & Maintenance				
Check	09/29/2026	169416	Hopkins Ford	Inv# 721974/2 Preventative Maintenance Unit 9121	90.03
Check	09/29/2026	169416	Hopkins Ford	Inv# 721973/2 Preventative Maintenance Unit 9131	100.62
Check	10/16/2026	169815	Village of Hanover Park (Fuel)	Inv# 2026-00018043 September 2026 Fuel	2,013.40
	Total 1014813 · Vehicle Fuel & Maintenance				2,204.05
	1014814 · Communications				
Check	09/15/2026	169265	Motorola Solutions Inc	Inv# 10668220260803 Radio Subscription Sept 2026	1,051.00
Check	10/13/2026	169651	Verizon Wireless (00002)	Department Tablet Monthly Fee	122.17
	Total 1014814 · Communications				1,173.17
	1014891 · Health Insurance				
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	1,241.49
	Total 1014891 · Health Insurance				1,241.49
	1014892 · Dental, Vision & Life Insurance				
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	100.99
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	100.99
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	8.99
	Total 1014892 · Dental, Vision & Life Insurance				210.97
	1014893 · Unemployment				
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	86.15
	Total 1014893 · Unemployment				86.15
	Total 101ES · ES - Expenditures				11,420.23
	101ISE · Insurance & Employee Benefits				
	1014503 · General Insurance				
Check	10/14/2026	169798	Illinois Counties Risk Management Trust	Inv #S-INV009616 Workers Comp Audit Premium	7,834.00
	Total 1014503 · General Insurance				7,834.00
	1014507 · Flex Plan & 457 Plan				
Check	10/16/2026	169812	The Retirement Advantage, Inc	Inv# 0532519 TRA 457B Admin/Technology Fee	187.50
	Total 1014507 · Flex Plan & 457 Plan				187.50
	1014513 · Employee Wellness				
Check	10/13/2026	169630	McKesson Medical Surgical	Inv# 26356843 Employee Flu Kits	331.14

Type	Date	Num	Name	Memo	Amount
Total 1014513 · Employee Wellness					331.14
Total 101ISE · Insurance & Employee Benefits					8,352.64
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	09/22/2026	169398	Airdo Werwas LLC	Inv# 190-0002-49174 Legal Fees	165.00
Check	09/22/2026	169398	Airdo Werwas LLC	Inv# 190-0033-49178 Legal Fees	3,480.00
Check	09/22/2026	169398	Airdo Werwas LLC	Inv# 190-0005-49175 Legal Fees	1,717.50
Check	09/22/2026	169398	Airdo Werwas LLC	Inv# 190-0001-49179 Legal Fees	6,883.46
Total 1014502 · Legal Services					12,245.96
Total 101LEA · Legal & Auditing					12,245.96
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	10/14/2026	169787	Elite Document Solutions	Inv# 2802 Copies Sept 2026	5.32
Total 1014202 · Office Supplies					5.32
1014205 · Janitorial Supplies					
Check	10/06/2026	169576	State Chemical	Inv# 904359473 Floor Soap, Degreaser, Disinfectant	929.07
Total 1014205 · Janitorial Supplies					929.07
1014211 · Building Maintenance - Senior					
Check	10/06/2026	169567	Menards - West Chicago	Inv# 49264 Drain Coupler	1.64
Check	10/06/2026	169577	Sherwin-Williams	Inv# 30711185840926 Blue Tape	13.68
Check	10/14/2026	169793	Home Depot, The 7816	Flex connector for Senior Center down spout repair	3.98
Total 1014211 · Building Maintenance - Senior					19.30
1014213 · Equipment Maintenance - Town					
Check	10/06/2026	169563	Johnson Controls Security Solutions	Inv# 42786978 QuarterlySecurity Monitoring	255.00
Total 1014213 · Equipment Maintenance - Town					255.00
1014214 · Equipment Maintenance - Senior					
Check	10/06/2026	169549	Assurant Fire Protection	Inv# 90235 3 Year Sprinkler Test Senior Center	980.50
Check	10/06/2026	169578	S J Carlson Fire Protection	Inv# 49471 Annual Sprinkler Inspection Senior Center	384.00
Check	10/14/2026	169793	Home Depot, The 7816	Outlet for Senior Center kitchen deli cart	9.97
Total 1014214 · Equipment Maintenance - Senior					1,374.47
1014218 · Vehicle Maintenance - Town					
Check	09/29/2026	169433	FTD Auto	Inv# 23298 Power Steering, Differential, Axel Repair Truck 336	2,207.41
Check	10/06/2026	169572	O'Reilly Auto Parts	Inv# 3421-485409 Brake Pads Van #312	56.60
Check	10/14/2026	169792	FTD Auto	Inv #23666 Oil change van #312	80.75
Total 1014218 · Vehicle Maintenance - Town					2,344.76

Hanover Township
Board Audit Report
September 15 through October 19, 2026

Type	Date	Num	Name	Memo	Amount
1014219 · Vehicle Fuel - Town					
Check	10/16/2026	169815	Village of Hanover Park (Fuel)	Inv# 2026-00018043 September 2026 Fuel	784.62
Total 1014219 · Vehicle Fuel - Town					784.62
1014221 · Cell Phone/Communications					
Check	09/15/2026	169265	Motorola Solutions Inc	Inv# 10668220260803 Radio Subscription Sept 2026	150.00
Check	10/13/2026	169651	Verizon Wireless (00002)	F&M Tablets Data Plan	252.07
Check	10/13/2026	169651	Verizon Wireless (00002)	Director Monthly Phone Plan	57.36
Total 1014221 · Cell Phone/Communications					459.43
1014225 · Grounds/Reserve Maintenance					
Check	10/06/2026	169555	Conserv FS, Inc.	Inv# 6453090 Icemelt Sidewalks	466.50
Check	10/06/2026	169567	Menards - West Chicago	Inv 49264 Fence Top Rail	238.90
Check	10/14/2026	169793	Home Depot, The 7816	Post eye fitting for tree damaged fence repair	5.47
Total 1014225 · Grounds/Reserve Maintenance					710.87
1014226 · Uniforms					
Check	10/06/2026	169559	Fullife Safety Center	Inv# 74443 Rain Jackets (12)	284.00
Check	10/14/2026	169791	Bartlett Sports	Inv #7295 Logo on staff jackets (4)	60.00
Total 1014226 · Uniforms					344.00
1014228 · Building Maintenance - Izaac					
Check	10/14/2026	169790	Alarm Specialties and Protection	Inv #39270 Sept-Dec 2026 Izaak Walton Youth Center Alarm	165.00
Check	10/14/2026	169794	Menards - West Chicago	Inv #49473 Combo smoke & CO2 detectors	89.71
Total 1014228 · Building Maintenance - Izaac					254.71
1014235 · Equipment Maint ES Station					
Check	10/14/2026	169794	Menards - West Chicago	Inv #50038 Furnace filters	57.98
Total 1014235 · Equipment Maint ES Station					57.98
1014291 · Health Insurance					
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	7,815.18
Total 1014291 · Health Insurance					7,815.18
1014292 · Dental, Vision & Life Insurance					
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	1,005.38
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	776.67
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	98.25
Total 1014292 · Dental, Vision & Life Insurance					1,880.30
1014293 · Unemployment					
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	1,046.84

Type	Date	Num	Name	Memo	Amount
Total 1014293 · Unemployment					1,046.84
Total 101MAIN · Facilities Maintenance					18,281.85
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	09/29/2026	169410	Comcast (185)	Inv #279508352 Monthly Phone Service Sept 2026	623.59
Check	10/14/2026	169786	Comcast (185)	Inv #284665230 Monthly Phone Service Oct 2026	627.27
Total 1014402 · Telephone - Town					1,250.86
1014403 · Utilities - Town					
Check	09/15/2026	169269	Village of Bartlett	Acct# 63818 Water/Sewer Inv# 762762 7.15.26-8.14.26 Runzel Reserve	31.50
Check	09/29/2026	169413	Com Ed (8000) Town	Acct# 9545328000 Service 8.5.26-9.4.26 Town Hall	1,816.39
Check	09/29/2026	169422	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 8.17.26-9.16.26	186.47
Check	10/06/2026	169550	Com Ed (8000) ES	Acct 1819128000 Farm HQ 8.5.26-9.4.26	20.75
Check	10/13/2026	169653	Village of Bartlett	Acct# 63818 Water/Sewer Inv# 776783 9.4.26-9.12.26 Runzel Reserve	41.58
Check	10/13/2026	169653	Village of Bartlett	Acct# 51470 Water/Sewer Inv# 770762 8.14.26-9.24.26	157.50
Total 1014403 · Utilities - Town					2,254.19
1014405 · Internet Access - Town					
Check	09/29/2026	169411	Comcast (098)	Inv #279508345 Monthly Internet Charges Sept 2026	952.85
Check	10/13/2026	169602	Comcast (773 ES)	Acct# 877110083 0226773 Internet Fee 9.18.26-10.17.26	144.98
Check	10/14/2026	169785	Comcast (098)	Inv #284665227 Monthly Internet Charges Oct 2026	902.85
Total 1014405 · Internet Access - Town					2,000.68
1014416 · Equipment Rental - Town					
Check	09/29/2026	169419	Leaf (618-012)	Inv# 20839671 Sept 26 Admin Main Copier Lease	143.50
Check	10/13/2026	169595	Canteen Rfrsh Svc 05635/002/00002 Admin	Inv# ORD489673 Water Machine Rental Fee	51.47
Check	10/13/2026	169596	Canteen Rfrsh Svc 05635/001/00001 OCH	Inv# ORD481695 Water Machine Filter Replacement (2)	230.00
Check	10/13/2026	169625	Leaf (618-011)	Inv #20985582 Hanover Landing Copier Sept 2026	41.25
Check	10/13/2026	169639	Pitney Bowes Global Financial Services	Inv# 3108105976 Quarterly Postage Machine Lease	503.35
Total 1014416 · Equipment Rental - Town					969.57
Total 101THE · Town Hall Expense					6,475.30
101TOE · Town Office Expense					
1014401 · Postage					
Check	10/13/2026	169672	Purchase Power Easy Permit Postage	Postage	585.20
Total 1014401 · Postage					585.20
1014406 · Printing					
Check	10/13/2026	169623	Kwik Print	Inv# 80046 Passport Brochures Eng/Spanish (750)	315.62
Check	10/14/2026	169787	Elite Document Solutions	Inv# 2802 Copies Sept 2026	199.63
Total 1014406 · Printing					515.25

Type	Date	Num	Name	Memo	Amount
1014408 · Salaries					
Check	10/13/2026	169634	Northern Illinois University	Graduate Management Intern Sponsor Payment Nov 2026	1,789.60
Total 1014408 · Salaries					1,789.60
1014412 · Travel Expenses					
Check	09/29/2026	169426	Veronica Alanis (v)	Mileage Reimbursement Sept 26	291.69
Check	10/06/2026	169560	Hailey Matich (v)	Mileage Reimbursement Sept 26	99.86
Check	10/14/2026	169788	Katy Dolan Baumer	Travel Reimbursements TOCC & TOI 4/9-10/11/26	620.02
Check	10/16/2026	169804	Suzy Callahan (v)	Mileage Reimbursement Aug-Sept 2026	141.83
Total 1014412 · Travel Expenses					1,153.40
1014414 · Memberships, Subs & Publication					
Check	10/16/2026	169811	Bartlett Rotary Club	Inv# 169 3rd Qtr Dues- J. Barr	225.00
Total 1014414 · Memberships, Subs & Publication					225.00
1014424 · Education & Training					
Check	10/16/2026	169801	Katherine Ackley.	Tuition Reimbursement	279.00
Check	10/16/2026	169816	Kristen Smith	Tuition Assistance Spring/Summer 2026	7,519.54
Total 1014424 · Education & Training					7,798.54
1014429 · Miscellaneous					
Check	10/13/2026	169642	Rydin Decal	Inv #PS-INV144618 Temporary Handicap Placard (100)	895.00
Check	10/13/2026	169646	The Finer Line, Inc	Inv# 108714 Name Plate (1), Name Badge (2), Admin (3)	37.65
Check	10/14/2026	169789	The Finer Line, Inc	Inv #109280 Admin name plate (1)	18.41
Total 1014429 · Miscellaneous					951.06
1014530 · Financial Administration					
Check	10/13/2026	169665	Governmental Accounting, Inc	Inv# 60722 Sept 2026 Monthly Contract Billing	5,400.00
Check	10/13/2026	169665	Governmental Accounting, Inc	Inv# 60754 Oct 2026 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					10,800.00
1014531 · Community Affairs					
Check	10/13/2026	169614	Hanover Township Aging Services	Principals Breakfast 2026	213.54
Total 1014531 · Community Affairs					213.54
1014534 · Passport Services					
Check	10/13/2026	169672	Purchase Power Easy Permit Postage	Passport Postage Fees	1,000.00
Total 1014534 · Passport Services					1,000.00
1014591 · Health Insurance					
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	5,437.71
Total 1014591 · Health Insurance					5,437.71

Type	Date	Num	Name	Memo	Amount
1014592 · Dental, Vision & Life Insurance					
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	841.02
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	634.87
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	49.83
Total 1014592 · Dental, Vision & Life Insurance					1,525.72
1014593 · Unemployment					
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	783.17
Total 1014593 · Unemployment					783.17
1014596 · Ancilliary Benefits					
Check	10/13/2026	169669	Lincoln Financial	Semi-annual employer 457b contribution	5,460.00
Total 1014596 · Ancilliary Benefits					5,460.00
Total 101TOE · Town Office Expense					38,238.19
104ASR · Assessor's Division					
1044407 · Printing					
Check	10/14/2026	169787	Elite Document Solutions	Inv# 2802 Copies Sept 2026	31.06
Total 1044407 · Printing					31.06
1044491 · Health Insurance					
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	1,953.48
Total 1044491 · Health Insurance					1,953.48
1044492 · Dental, Vision & Life Insurance					
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	152.54
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	152.54
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	14.61
Total 1044492 · Dental, Vision & Life Insurance					319.69
1044493 · Unemployment					
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	182.74
Total 1044493 · Unemployment					182.74
1044525 · Communications					
Check	10/13/2026	169623	Kwik Print	Inv# 80410 Assessors Office Eng/Spanish Brochures (2500)	721.01
Total 1044525 · Communications					721.01
Total 104ASR · Assessor's Division					3,207.98
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094617 · Equipment Maintenance					

Type	Date	Num	Name	Memo	Amount
Check	09/29/2026	169419	Leaf (618-012)	Inv# 20839671 Sept 26 Youth and Family Copier Lease	118.50
	Total 1094617 · Equipment Maintenance				118.50
	1094618 · Psychiatric Backup				
Check	10/16/2026	169802	Alexian Bros. Behavior Health Hospital	Office Visit 10.5.26	240.00
	Total 1094618 · Psychiatric Backup				240.00
	1094621 · Recruitment and Pre Emplyment				
Check	10/16/2026	169800	Chicago PetersonIL WellNow	Acct# 17278 Pre Employment Screenings	324.00
Check	10/16/2026	169814	Verify (XHANOV)	Inv# 1738491 Background Checks September 2026	36.00
	Total 1094621 · Recruitment and Pre Emplyment				360.00
	1094623 · Travel				
Check	09/29/2026	169420	Maurissa Murakami.	Mileage Reimbursement May 2026	28.28
Check	09/29/2026	169420	Maurissa Murakami.	Mileage Reimbursement Aug 2026	8.06
Check	10/06/2026	169557	Erin Brumfield Grima (v)	Mileage Reimbursement Sept 2026	129.96
Check	10/16/2026	169803	Cara Siebert.	Mileage Reimbursement September 2026	61.86
	Total 1094623 · Travel				228.16
	1094624 · Client Mgmt Software				
Check	09/22/2026	169384	CIS Support, Inc.	Inv# HTY2609 CIS Maintenance Sep 2026	420.00
	Total 1094624 · Client Mgmt Software				420.00
	1094691 · Health Insurance				
Check	10/16/2026	169817	United Healthcare	Inv #292331969967 Medical Premium - Oct 2026	6,892.16
	Total 1094691 · Health Insurance				6,892.16
	1094692 · Dental, Vision & Life Insurance				
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	540.70
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	491.44
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	61.07
	Total 1094692 · Dental, Vision & Life Insurance				1,093.21
	1094693 · Unemployment				
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	1,461.91
	Total 1094693 · Unemployment				1,461.91
	Total 109ADM · Administration & Clinical				10,813.94
	109OUT · Outreach & Prevention				
	1094627 · Open Gym Program.				
Check	09/22/2026	169389	Next Generation Screen Printing & Embroid	Inv# 214771 T-Shirts Open Gym (12)	99.50

Type	Date	Num	Name	Memo	Amount
	Total 1094627 · Open Gym Program.				99.50
	1094651 · Cellphones				
Check	10/13/2026	169651	Verizon Wireless (00002)	Youth and Family Monthly Fee	275.08
	Total 1094651 · Cellphones				275.08
	1094656 · Youth Center Equipment				
Check	09/22/2026	169382	Canteen Rfrsh Svc 05637/002/00002 YFS WM	Inv# ORD489672 IWYC Water Machine Rental 9.14.26-10.11.26	51.49
Check	09/22/2026	169383	Canteen Rfrsh Svc 05637/001/00001	Inv# ORD481697 Filter Change-Water Filtration	115.00
Check	09/29/2026	169419	Leaf (618-012)	Inv# 20839671 Sept 26 IWYC Copier Lease	118.50
	Total 1094656 · Youth Center Equipment				284.99
	1094658 · Youth Center Utilities				
Check	10/06/2026	169570	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 8.26.26-9.25.26	71.08
Check	10/16/2026	169807	City of Elgin	Acct# 413720-6423 Water/Sewer 8.10.26-9.7.26	164.03
Check	10/16/2026	169808	Com Ed (7000)	Acct 0423237000 Monthly Charges 8.14.26-9.12.26	643.38
	Total 1094658 · Youth Center Utilities				878.49
	1094659 · Youth Center Phone & internet				
Check	09/29/2026	169409	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 9.4.26-10.3.26	159.00
	Total 1094659 · Youth Center Phone & internet				159.00
	1094791 · Health Insurance				
Check	10/16/2026	169817	United Healthcare	Inv #292331969967 Medical Premium - Oct 2026	1,742.82
	Total 1094791 · Health Insurance				1,742.82
	1094792 · Dental, Vision & Life Insurance				
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	206.20
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	154.65
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	22.48
	Total 1094792 · Dental, Vision & Life Insurance				383.33
	1094793 · Unemployment				
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	1,122.54
	Total 1094793 · Unemployment				1,122.54
	Total 109OUT · Outreach & Prevention				4,945.75
	Total 109YFS · Youth & Family Services				15,759.69
	Total 1014 · Town Fund - Expenditures				143,677.06
	1104 · Aging Services - Expenditures				
	1104ADM · Administration				
	1104524 · Utilities				

Type	Date	Num	Name	Memo	Amount
Check	09/15/2026	169269	Village of Bartlett	Acct# 62447 Water/Sewer Inv# 762346 7.15.26-8.13.26	283.77
Check	10/06/2026	169547	Com ed (8111)	Acct# 9275608111 Monthly Charges (2 Months)	13,508.18
Check	10/06/2026	169583	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 8.25.26-9.24.26	819.88
Check	10/13/2026	169653	Village of Bartlett	Acct# 62447 Water/Sewer Inv# 776371 8.13.26-9.14.26	312.15
Total 1104524 · Utilities					14,923.98
1104525 · Telephone & High Speed Internet					
Check	09/16/2026	169374	Juna Talbot.	Monthly Phone Reimbursement Aug 2026	30.00
Check	10/06/2026	169573	Phoebe Ugalde	Monthly Phone Reimbursement	30.00
Check	10/13/2026	169651	Verizon Wireless (00002)	Social Services Phone Monthly Fee	-16.82
Total 1104525 · Telephone & High Speed Internet					43.18
1104527 · Equipment					
Check	09/16/2026	169375	Leaf (379-003)	Inv# 20900530 Copier Lease	226.76
Check	09/22/2026	169387	Leaf (379-002)	Inv# 20907739 LL Copier Lease	59.50
Check	10/13/2026	169639	Pitney Bowes Global Financial Services	Inv# 3108105976 Quarterly Postage Machine Lease	260.24
Total 1104527 · Equipment					546.50
1104528 · Office Supplies					
Check	09/29/2026	169414	Crown Trophy #116	Inv# 20976 Volunteer/Staff Name Badges	70.00
Total 1104528 · Office Supplies					70.00
1104533 · Printing					
Check	09/29/2026	169418	Kwik Print	Inv# 80342 Letterhead	204.28
Check	09/29/2026	169418	Kwik Print	Inv# 80340 Business Cards Craig	58.94
Check	10/13/2026	169594	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 1142459 Copier Charges	265.81
Total 1104533 · Printing					529.03
1104535 · Travel					
Check	09/16/2026	169374	Juna Talbot.	Mileage Reimbursement 8/6-8/7/26	11.93
Check	09/16/2026	169374	Juna Talbot.	Mileage Reimbursement 8/10-8/14/26	34.43
Check	09/16/2026	169374	Juna Talbot.	Mileage Reimbursement 8/17-8/20/26	28.96
Check	09/16/2026	169374	Juna Talbot.	Mileage Reimbursement 8/24-8/28/26	31.31
Check	09/16/2026	169378	Todd Manson (v)	Mileage reimbursement 9/8-9/9/26	152.00
Check	09/22/2026	169393	Thalia Robles (v)	Mileage Reimbursement Sept 2026	30.78
Check	10/06/2026	169565	Katherine Ackley.	Mileage Reimbursement July-Sept 2026	169.63
Check	10/06/2026	169585	Phoebe Ugalde	Travel Reimbursement Sept 2026	161.35
Check	10/13/2026	169638	Phoebe Ugalde	Travel Reimbursement Sept 2026	25.00
Total 1104535 · Travel					645.39
1104591 · Health Insurance					
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	2,263.79
Total 1104591 · Health Insurance					2,263.79

Type	Date	Num	Name	Memo	Amount
	1104592 · Dental, Vision & Life Insurance				
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	74.78
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	74.78
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	5.62
	Total 1104592 · Dental, Vision & Life Insurance				155.18
	1104593 · Unemployment				
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	258.45
	Total 1104593 · Unemployment				258.45
	Total 1104ADM · Administration				19,435.50
	1104NUT · Nutrition				
	1105558 · Home Delivered Meals Food				
Check	10/13/2026	169640	Pur Foods LLC dba Mom's Meals	Inv# MM09302026 Special Dietary Meals	2,736.51
	Total 1105558 · Home Delivered Meals Food				2,736.51
	1105562 · Nutrition Software				
Check	09/23/2026	169400	Orchard Stack LLC	Monthly nutrition Software Subscription 9.18.26-10.18.26	300.00
	Total 1105562 · Nutrition Software				300.00
	1105791 · Health Insurance				
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	580.94
	Total 1105791 · Health Insurance				580.94
	1105792 · Dental, Vision & Life Insurance				
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	51.55
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	51.55
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	5.62
	Total 1105792 · Dental, Vision & Life Insurance				108.72
	1105793 · Unemployment				
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	515.59
	Total 1105793 · Unemployment				515.59
	Total 1104NUT · Nutrition				4,241.76
	1104PRO · Enrichment Programs				
	1104515 · Programming				
Check	09/22/2026	169395	Giuseppa Bartolomeo	Chef Pina Class Supplies (11)	157.81
Check	09/23/2026	169399	Beverly DeJovine	Supplies for Fermenting (FUN)damentals program	50.62
Check	09/29/2026	169408	Illinois Department of Revenue - Bingo	Bingo Taxes 3rd Qtr 2026	204.00
Check	10/13/2026	169588	Albert Olsen	Inv# 0014 Self-Defense Class Nov/Dec	330.00
Check	10/13/2026	169593	Bob Kalal	Music Performance 11.23.26	200.00
Check	10/13/2026	169598	Cesar Grimaldo	Language Instruction Nov/Dec	600.00

Type	Date	Num	Name	Memo	Amount
Check	10/13/2026	169605	Dance Alternatives, Inc.	Inv# HT11122026 Line Dance Classes Nov/Dec	390.00
Check	10/13/2026	169606	Edizon Dayao	NYE Performance	275.00
Check	10/13/2026	169607	Eugene Flynn	Senior Presentation - November 2026	150.00
Check	10/13/2026	169610	Giuseppa Bartolomeo	Chef Pina Class Supplies (22)	142.44
Check	10/13/2026	169610	Giuseppa Bartolomeo	Instructor Specialties Class Nov/Dec	400.00
Check	10/13/2026	169611	Giuseppa Bartolomeo	Instructor Specialties Class Nov/Dec	600.00
Check	10/13/2026	169615	Heather Braoudakis	Music Entertainment 11.2.26	115.00
Check	10/13/2026	169619	Jane Allyson	Holiday Party Entertainment	275.00
Check	10/13/2026	169621	Jim Collins	Tai Chi Instrution Nov/Dec	210.00
Check	10/13/2026	169631	Michelle Gibbons Presents	Inv# 10311 Presentation 11.18.26	275.00
Check	10/13/2026	169632	Michelle Gibbons Presents	Inv# 10364 Presentation 11.30.26	275.00
Check	10/13/2026	169633	Michelle Gibbons Presents	Inv# 10316 Presentation 12.1.26	275.00
Check	10/13/2026	169645	Jane Allyson	Halloween Entertainment 10.27.26	275.00
Check	10/13/2026	169649	The Wildbird Shack	Presentation 11.9.26	125.00
Check	10/13/2026	169652	Very Smart People LLC	Instruction for Nov 2026	200.00
Total 1104515 · Programming					5,524.87
1104520 · Volunteer Services					
Check	09/22/2026	169396	Kathleen Fee	Home Delivered Meals Mileage Reimbursement April-Sept	145.57
Check	09/22/2026	169397	Pat Zickler	Home Delivered Meals Mileage Reimbursement July-Sept	147.44
Check	09/23/2026	169404	Christina Gozdecki	Home Delivered Meals Mileage Reimbursement July-Sep 26	157.33
Check	09/30/2026	169540	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement Aug-Sept 2026	79.80
Check	09/30/2026	169541	Marcia Parker	Home Delivered Meals Mileage Reimbursement July-Sept 2026	164.39
Check	09/30/2026	169542	Maureen Howard	Home Delivered Meals Mileage Reimbursement September 2026	42.41
Check	09/30/2026	169543	Randy Teesdale	Home Delivered Meals Mileage Reimbursement July-Sept 2026	170.24
Check	10/06/2026	169556	Don Ullrich	Home Delivered Meals Mileage Reimbursement Sept 2026	34.96
Check	10/06/2026	169562	Jay Busse	Home Delivered Meals Mileage Reimbursement Sept 2026	76.00
Check	10/06/2026	169566	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement Aug/Sept 2026	85.12
Check	10/13/2026	169617	James Lemonides	Home Delivered Meals Mileage Reimbursement Sept 2026	109.44
Check	10/13/2026	169620	Jeff Sparks	Home Delivered Meals Mileage Reimbursement July - Oct	180.58
Check	10/13/2026	169624	Larry Piemonte	Home Delivered Meals Mileage Reimbursement Sept 2026	34.81
Check	10/13/2026	169627	Mark Buthman	Home Delivered Meals Mileage Reimbursement July-Sept	159.08
Check	10/13/2026	169629	Mary Wojtczak	Home Delivered Meals Mileage Reimbursement July-Sept	113.62
Check	10/13/2026	169637	Phil Roth	Home Delivered Meals Mileage Reimbursement Aug-Oct 26	58.00
Check	10/13/2026	169654	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement Sept 2026	91.96
Total 1104520 · Volunteer Services					1,850.75
1104526 · Senior Newsletter Postage					
Check	10/13/2026	169650	USPS	Jan/Feb 2027 Club 59	2,119.00
Total 1104526 · Senior Newsletter Postage					2,119.00
1104532 · Visual Arts					
Check	09/23/2026	169403	Blick Art Materials	Inv #8942470 Paints	69.41
Check	10/06/2026	169584	Mimi Krall	Paper Towels	22.40
Total 1104532 · Visual Arts					91.81

Type	Date	Num	Name	Memo	Amount
	1104545 · Program Staff Travel				
Check	10/06/2026	169568	Mimi Krall	Gas - Ceramic Store Trip	24.55
	Total 1104545 · Program Staff Travel				24.55
	1104891 · Health Insurance				
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	4,348.32
	Total 1104891 · Health Insurance				4,348.32
	1104892 · Dental, Vision & Life Insurance				
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	259.88
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	259.88
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	22.48
	Total 1104892 · Dental, Vision & Life Insurance				542.24
	1104893 · Unemployment				
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	601.73
	Total 1104893 · Unemployment				601.73
	Total 1104PRO · Enrichment Programs				15,103.27
	1104SOC · Social Services				
	1104519 · Senior Assistance				
Check	09/22/2026	169392	Spring Lake Mobile Home Estate	Rent Assistance	200.00
	Total 1104519 · Senior Assistance				200.00
	1104567 · Memory Cafe Grant				
Check	09/22/2026	169386	Jenna Eisenberg	September's Memory Cafe Presenter	100.00
	Total 1104567 · Memory Cafe Grant				100.00
	1104568 · Client Software				
Check	10/06/2026	169544	Mon Ami	Inv# 1835 Software Annual License Fee	14,175.00
	Total 1104568 · Client Software				14,175.00
	1104572 · Caregivers Resource Respite				
Check	09/23/2026	169402	Right At Home	Inv# 41356 Respite Care 9.5.26	94.50
Check	09/23/2026	169402	Right At Home	Inv# 41411 Respite Care 9.6.26	94.50
Check	10/06/2026	169571	Optimum Senior Care Corp	Inv# 01 Respite Care 12.20.25-2.7.26	1,470.00
	Total 1104572 · Caregivers Resource Respite				1,659.00
	1104991 · Health Insurance				
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	4,809.72
	Total 1104991 · Health Insurance				4,809.72

Type	Date	Num	Name	Memo	Amount
	1104992 · Dental, Vision & Life Insurance				
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	609.25
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	609.25
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	46.27
	Total 1104992 · Dental, Vision & Life Insurance				1,264.77
	1104993 · Unemployment				
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	601.73
	Total 1104993 · Unemployment				601.73
	Total 1104SOC · Social Services				22,810.22
	1104TRN · Transportation				
	1104518 · Vehicle Maintenance				
Check	09/22/2026	169380	Kammes Auto & Truck Repair, Inc.	Inv# 152886 State/Wheelchair Lift Inspection Bus 151	225.00
Check	09/22/2026	169380	Kammes Auto & Truck Repair, Inc.	Inv# 152929 Wheel Simulator Repair, Heat Shield Replacement Bus 147	142.78
Check	09/22/2026	169380	Kammes Auto & Truck Repair, Inc.	Inv# 152910 Wheelchair Lift Inspection Bus 150	180.00
Check	09/22/2026	169380	Kammes Auto & Truck Repair, Inc.	Inv# 152745 A/C Compressor/ Evap Core/Wheel Simulators Bus 140	4,366.63
Check	09/22/2026	169380	Kammes Auto & Truck Repair, Inc.	Inv# 152882 Battery Cutoff Switch Replacement Bus 145	253.14
Check	09/22/2026	169380	Kammes Auto & Truck Repair, Inc.	Inv# 152349 Invoice 152349 Rear Brakes/Oil Change	449.83
Check	09/22/2026	169390	Redmon's Towing	Inv# 553994 Bus 145 Tow	270.00
Check	09/29/2026	169417	Kammes Auto & Truck Repair, Inc.	Inv# 152878 Waterpump/Backup Alarm/Mirror Replacement Bus 139	2,104.84
Check	09/29/2026	169421	McKesson Medical Surgical	Inv# 26255882 Gloves	40.44
	Total 1104518 · Vehicle Maintenance				8,032.66
	1104549 · Employee Screenings				
Check	10/16/2026	169799	Midwest Truckers Association Inc	Inv# 200408 Annual Drug Testing	700.00
Check	10/16/2026	169800	Chicago PetersonIL WellNow	Acct# 17278 Pre Employment Screenings	81.00
Check	10/16/2026	169814	Verify (XHANOV)	Inv# 1738491 Background Checks September 2026	108.00
	Total 1104549 · Employee Screenings				889.00
	1104550 · Telephone				
Check	10/06/2026	169580	Verizon Wireless	Inv #6153760148 Transportation phones & tablets 8.19.26-9.18.26	448.55
	Total 1104550 · Telephone				448.55
	1104552 · Fuel				
Check	10/16/2026	169815	Village of Hanover Park (Fuel)	Inv# 2026-00018043 September 2026 Fuel	5,029.98
	Total 1104552 · Fuel				5,029.98
	1104691 · Health Insurance				
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	3,166.80
	Total 1104691 · Health Insurance				3,166.80
	1104692 · Dental, Vision & Life Insurance				

Type	Date	Num	Name	Memo	Amount
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	449.48
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	726.80
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	37.28
Total 1104692 · Dental, Vision & Life Insurance					1,213.56
1104693 · Unemployment					
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	774.03
Total 1104693 · Unemployment					774.03
Total 1104TRN · Transportation					19,554.58
Total 1104 · Aging Services - Expenditures					81,145.33
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	09/29/2026	169419	Leaf (618-012)	Inv# 20839671 Sept 26 Astor Copier Lease	118.50
Check	10/06/2026	169582	Culligan Quench USA, Inc	Inv# 11654393 Water 10.4.26-11.3.26	59.26
Total 2024204 · Equipment					177.76
2024210 · Printing					
Check	09/15/2026	169264	Kwik Print	Inv# 80217 Human Services Brochures	584.34
Total 2024210 · Printing					584.34
2024511 · Phone and Internet					
Check	09/29/2026	169412	Comcast (898 WS)	Acct 8771 10 085 0097898 Cable/Internet Charges 9.25.26-10.24.26	312.76
Check	10/13/2026	169651	Verizon Wireless (00002)	Residential Fire Response Phone/Tablet	131.54
Total 2024511 · Phone and Internet					444.30
2024591 · Health Insurance					
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	1,161.88
Total 2024591 · Health Insurance					1,161.88
2024592 · Dental, Vision & Life Insurance					
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	241.76
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	241.76
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	14.80
Total 2024592 · Dental, Vision & Life Insurance					498.32
2024593 · Unemployment					
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	261.06
Total 2024593 · Unemployment					261.06

Type	Date	Num	Name	Memo	Amount
Total 2024ADM · Administration					3,127.66
2024COM · Community Health					
2024691 · Health Insurance - CH					
Check	10/16/2026	169817	United Healthcare	Inv #292331969967 Medical Premium - Oct 2026	1,682.85
Total 2024691 · Health Insurance - CH					1,682.85
Total 2024COM · Community Health					1,682.85
2024HOM · Home Relief					
2024102 · Rent					
Check	09/29/2026	6925	Larry Bennett	Oct 2026 Rent	700.00
Check	09/29/2026	6926	Hanover Landings	Oct 2026 Rent	89.00
Total 2024102 · Rent					789.00
2024105 · Personal Essentials					
Check	09/29/2026	6927	Walmart	Oct 2026 Personal Essentials (3)	450.00
Total 2024105 · Personal Essentials					450.00
2024106 · Travel Expenses					
Check	09/29/2026	6928	BP Gas Station	Transportation Assistance - Oct 2026	50.00
Total 2024106 · Travel Expenses					50.00
2024119 · Emergency Assistance					
Check	09/22/2026	6924	Aakash Thakkar	Shelter Assistance	1,200.00
Check	10/06/2026	6929	Bartlett Court Apartments	Shelter Assistance	1,602.75
Check	10/06/2026	6930	Wells Fargo Home Mortgage	Shelter Assistance	2,162.04
Total 2024119 · Emergency Assistance					4,964.79
Total 2024HOM · Home Relief					6,253.79
202PAN · Pantry					
2024161 · Utilities					
Check	09/23/2026	169405	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 8.14.26-9.15.26	64.31
Check	09/23/2026	169406	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 8.14.26-9.15.26	64.31
Check	10/06/2026	169581	Village of Hanover Park	Acct 3940-001 Water/Sewer Astor Ave 8.25.26-9.24.26	79.65
Total 2024161 · Utilities					208.27
2024191 · Health Insurance					
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	580.94
Total 2024191 · Health Insurance					580.94
2024192 · Dental, Vision & Life Insurance					
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	6.53

Type	Date	Num	Name	Memo	Amount
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	6.53
Total 2024192 · Dental, Vision & Life Insurance					13.06
2024193 · Unemployment					
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	86.15
Total 2024193 · Unemployment					86.15
Total 202PAN · Pantry					888.42
Total 2024 · Human Services - Expenditures					11,952.72
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034708 · Training & Conferences					
Check	09/29/2026	169427	Illinois Department of Agriculture	2026-2028 Pest Control license certification	150.00
Total 3034708 · Training & Conferences					150.00
3034709 · Uniforms & Safety Equipment					
Check	10/06/2026	169559	Fullife Safety Center	Inv# 74443 Gloves	130.00
Total 3034709 · Uniforms & Safety Equipment					130.00
3034710 · Commmunity Affairs					
Check	10/06/2026	169554	Cirba Solutions Services	Inv# CSW-078652 Battery Recycle	775.11
Check	10/06/2026	169554	Cirba Solutions Services	Inv# CSW-070319 Battery Recycle	734.59
Check	10/06/2026	169554	Cirba Solutions Services	Inv# CSW-071513 Battery Recycle	745.71
Total 3034710 · Commmunity Affairs					2,255.41
3034711 · Utilities					
Check	10/06/2026	169552	Com Ed (8000)	Acct 7029328000 Road Garage 8.4.26-9.4.26	261.61
Check	10/06/2026	169553	Com Ed (6000)	Acct# 0741276000 Douglas Road De-Icer 8.11.26-9.11.26	39.82
Check	10/06/2026	169558	AT&T Mobility	Douglas De-Icer 8.20.26-9.19.26	28.57
Check	10/06/2026	169569	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 8.17.26-9.16.26	64.43
Check	10/16/2026	169806	Com Ed (8000)	Acct 7029328000 Road Garage 9.4.26-10.7.26	208.70
Total 3034711 · Utilities					603.13
3034791 · Health Insurance					
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	1,781.24
Total 3034791 · Health Insurance					1,781.24
3034792 · Dental, Vision & Life Insurance					
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	205.23
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	205.22
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	16.02

Type	Date	Num	Name	Memo	Amount
Total 3034792 · Dental, Vision & Life Insurance					426.47
3034793 · Unemployment					
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	757.06
Total 3034793 · Unemployment					757.06
Total 3034ADM · Administration					6,103.31
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	10/06/2026	169567	Menards - West Chicago	Inv# 49150 Weather Strip, Insulation, Paint Brush, Down Spouts	68.89
Total 3034613 · Building Maintenance					68.89
Total 3034BLD · Buildings					68.89
3034BRG · Bridge Maintenance					
3034615 · Bridge Repair & Maintenance					
Check	09/29/2026	169435	V3 Companies, Ltd.	August 2026 Phase 1 engineering - Rohrssen Rd. Bridge	7,536.03
Check	10/14/2026	169795	V3 Companies, Ltd.	September 2026 Phase 1 engineering - Rohrssen Rd. Bridge	2,708.38
Total 3034615 · Bridge Repair & Maintenance					10,244.41
Total 3034BRG · Bridge Maintenance					10,244.41
3034ROD · Road Maintenance					
3034600 · Controlled Substance Testing					
Check	10/16/2026	169799	Midwest Truckers Association Inc	Inv# 200403 Annual Drug Testing	600.00
Total 3034600 · Controlled Substance Testing					600.00
3034602 · Operating Supplies & Materials					
Check	09/15/2026	169265	Motorola Solutions Inc	Inv# 10668220260803 Radio Subscription Sept 2026	150.00
Check	10/06/2026	169567	Menards - West Chicago	Inv# 49343 Wasp Spray	38.22
Check	10/06/2026	169579	SiteOne Landscape Supply, LLC	Inv# 171664119-001 Seed Blanket	36.47
Check	10/14/2026	169794	Menards - West Chicago	Inv #49589 Spray paint, fly ribbon, smoke detector	55.28
Check	10/14/2026	169794	Menards - West Chicago	Inv #49977 Screws, gallon LP tank refill	44.91
Total 3034602 · Operating Supplies & Materials					324.88
3034603 · Fuel					
Check	10/16/2026	169815	Village of Hanover Park (Fuel)	Inv# 2026-00018043 September 2026 Fuel	760.63
Total 3034603 · Fuel					760.63
3034606 · Engineering					
Check	09/29/2026	169431	Thomas Engineering Group LLC	Inv# 23188 Road Resurface Project August Progress Payment	2,251.20
Check	10/13/2026	169675	Thomas Engineering Group LLC	Inv# 23247 Road Resurface Project Sept Progress Payment	6,526.80
Total 3034606 · Engineering					8,778.00

Type	Date	Num	Name	Memo	Amount
3034610 · Street Lighting					
Check	10/06/2026	169551	Com Ed (4000)	Acct 434065400 Berner & Dale Street Lights 8.7.26-9.9.26	240.77
Total 3034610 · Street Lighting					240.77
3034614 · Signs, Stripping & Tree Removal					
Check	10/06/2026	169561	High Star Traffic	Inv# 21121 No Outlet Sign, Bracket, Post	690.25
Check	10/06/2026	169561	High Star Traffic	Inv# 21190 Right Arrow Sign	29.55
Total 3034614 · Signs, Stripping & Tree Removal					719.80
Total 3034ROD · Road Maintenance					11,424.08
303EQM · Equipment					
3034608 · Equipment Purchase					
Check	10/13/2026	169655	Advantage Trailer and Hitches	Purchase of Trailer Equipment and Mower	8,699.00
Total 3034608 · Equipment Purchase					8,699.00
3034609 · Maintenance Vehicles & Equip					
Check	10/06/2026	169572	O'Reilly Auto Parts	Inv# 3421-485968 Air Filters, Bulb	61.53
Check	10/06/2026	169574	Russo Power Equipment	Inv# PSI20113008 Mower Repairs, Carburetor Replacement	651.56
Total 3034609 · Maintenance Vehicles & Equip					713.09
Total 303EQM · Equipment					9,412.09
Total 3034 · Road Maintenance - Expenditures					37,252.78
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	09/22/2026	169437	Barbara Kuehner	Vending machine restocking	95.20
Total 4045105 · Soda/Snack Vending					95.20
4045165 · Community Relations					
Check	09/22/2026	169385	Hanover Township Foundation	Full House Casino Fundraiser Sponsorship	1,000.00
Total 4045165 · Community Relations					1,000.00
Total 4045 · Comm/SR Citizens Svcs - Expense					1,095.20
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054002 · Legal					
Check	10/13/2026	169587	Airdo Werwas LLC	Inv# 237-0001-49180 Legal Fees	2,592.50
Total 5054002 · Legal					2,592.50
5054539 · Dues					
Check	10/13/2026	169590	ACMHAI	Inv# 26-1015 Annual Membership Dues	4,041.47

Type	Date	Num	Name	Memo	Amount
Total 5054539 · Dues					4,041.47
5054541 · Printing					
Check	10/13/2026	169589	Aridani Printing and Design Corp.	Inv# 179 MHB English/Spanich Brochures (2000)	720.00
Check	10/13/2026	169646	The Finer Line, Inc	Inv# 108714 Name Plate (1), Name Badge (2), Admin (3)	60.10
Check	10/14/2026	169787	Elite Document Solutions	Inv# 2802 Copies Sept 2026	27.23
Check	10/14/2026	169789	The Finer Line, Inc	Inv #109280 MHB name plate (2)	53.41
Total 5054541 · Printing					860.74
5054591 · Health Insurance					
Check	10/16/2026	169817	United Healthcare	Inv #292333616745 Medical Premium - Nov 2026	290.47
Total 5054591 · Health Insurance					290.47
5054592 · Dental, Vision & Life Insurance					
Check	09/16/2026	169379	EM Benefits	Monthly Dental/Life Insurance Premium Oct 2026	33.08
Check	10/16/2026	169809	EM Benefits	Monthly Dental/Life Insurance Premium Nov 2026	55.57
Check	10/16/2026	169813	Vision Service Plan	Vision Insurance Premium Oct 2026	5.62
Total 5054592 · Dental, Vision & Life Insurance					94.27
5054593 · Unemployment					
Check	10/13/2026	169677	Illinois Counties Risk Management Trust	2nd Qtr Unemployment Insurance Premium	91.36
Total 5054593 · Unemployment					91.36
Total 5054ADM · Administration					7,970.81
5054SVC · Service Contracts					
5054100 · CAC CASI					
Check	10/13/2026	169660	Childrens Advocacy Ctr of Nwst Co County	Forensic & Advocacy 2nd Qrt	5,000.00
Total 5054100 · CAC CASI					5,000.00
5054102 · CAC Family Support					
Check	10/13/2026	169660	Childrens Advocacy Ctr of Nwst Co County	Contracted Services 2nd Qrt	2,500.00
Total 5054102 · CAC Family Support					2,500.00
5054103 · CAC Safe from the Start					
Check	10/13/2026	169660	Childrens Advocacy Ctr of Nwst Co County	Contracted Services 2nd Qrt	6,250.00
Total 5054103 · CAC Safe from the Start					6,250.00
5054104 · CCC Domestic Violence Shelter					
Check	10/13/2026	169658	Community Crisis Center	Shelter Services 2nd Qrt	6,250.00
Total 5054104 · CCC Domestic Violence Shelter					6,250.00
5054105 · CCC Domestic Violence Counsel					

Type	Date	Num	Name	Memo	Amount
Check	10/13/2026	169658	Community Crisis Center	Counseling Services 2nd Qrt	6,250.00
Total 5054105 · CCC Domestic Violence Counsel					6,250.00
5054108 · Aid Supportive Employment					
Check	10/13/2026	169657	Association for Individual Development	Nutrition and Education Services 2nd Qrt	10,000.00
Total 5054108 · Aid Supportive Employment					10,000.00
5054123 · Easter Seals					
Check	10/16/2026	169825	Easter Seals DuPage & Fox Valley Region	FY27 Q2 Outpatient Medical Rehabilitation	36,260.00
Total 5054123 · Easter Seals					36,260.00
5054130 · Northwest Casa					
Check	10/16/2026	169827	Northwest CASA	FY27 Q2 Sexual Violence Intervention Program	6,198.24
Total 5054130 · Northwest Casa					6,198.24
5054132 · Ecker Therapy Services					
Check	10/13/2026	169661	Ecker Center for Behavioral Health	Behavioral Health Services 2nd Qrt	6,250.00
Total 5054132 · Ecker Therapy Services					6,250.00
5054133 · Ecker PEP					
Check	10/13/2026	169661	Ecker Center for Behavioral Health	Crisis Services 2nd Qrt	22,500.00
Total 5054133 · Ecker PEP					22,500.00
5054142 · Centro De Informacion					
Check	10/13/2026	169659	Centro de Informacion	Contracted Services 2nd Qrt	14,375.00
Total 5054142 · Centro De Informacion					14,375.00
5054148 · FSA Therapy Services					
Check	10/13/2026	169662	Family Services Association	FY27 2nd Qtr Payment for Contracted Services through MHB	13,000.00
Total 5054148 · FSA Therapy Services					13,000.00
5054158 · Summitt Center					
Check	10/13/2026	169644	Summit Center	Early Learning Center 2nd Qrt	4,500.00
Total 5054158 · Summitt Center					4,500.00
5054165 · Amita Alexian					
Check	10/16/2026	169824	Alexian Bros Center Mental Health (MHB)	FY27 Q2 Outpatient & Psychiatry Services	6,957.00
Total 5054165 · Amita Alexian					6,957.00
5054166 · PADS of Elgin					
Check	10/16/2026	169828	PADS of Elgin	FY27 Q2 Emergency Shelter Program	11,064.40

Type	Date	Num	Name	Memo	Amount
	Total 5054166 · PADS of Elgin				11,064.40
	5054179 · Challenge Grant Fund				
Check	10/16/2026	169823	CASA Kane County	Abused/Neglected Children Services	1,251.00
	Total 5054179 · Challenge Grant Fund				1,251.00
	5054180 · Capital Grant Fund				
Check	10/13/2026	169670	Marklund Children's Home	Capital Funding Medication Administration Carts Award 5.26.26	25,000.00
	Total 5054180 · Capital Grant Fund				25,000.00
	5054185 · Little City Foundation				
Check	10/13/2026	169626	Little City Foundation	Development Disability Services 2nd Qrt	2,307.69
	Total 5054185 · Little City Foundation				2,307.69
	5054200 · Kenneth Young Center - SASS				
Check	10/13/2026	169668	Kenneth Young Center	Outpatient Behavioral Health 2nd Qrt	3,750.00
	Total 5054200 · Kenneth Young Center - SASS				3,750.00
	5054201 · Journeys Hope Center				
Check	10/14/2026	169797	Journey the Road Home	FY27 Q2 HOPE Center Mental Health Program through MHB	338.50
	Total 5054201 · Journeys Hope Center				338.50
	5054203 · Clearbrook - Residential				
Check	10/13/2026	169599	Clearbrook	Residential Services 2nd Qrt	3,125.00
	Total 5054203 · Clearbrook - Residential				3,125.00
	5054204 · Easter Seals Family Support				
Check	10/16/2026	169825	Easter Seals DuPage & Fox Valley Region	FY27 Q2 Children with Developmental Disabilities	6,230.00
	Total 5054204 · Easter Seals Family Support				6,230.00
	5054205 · Mental Health Housing				
Check	10/13/2026	169676	UP Hanover Landing, LP	Hanover Landing Rent Subsidy - Sept & Oct 2026	12,603.00
	Total 5054205 · Mental Health Housing				12,603.00
	5054207 · Girl Scouts of N. IL - Outreach				
Check	10/13/2026	169664	Girl Scouts of Northern Illinois	Contracted Services 2nd Qrt	5,000.00
	Total 5054207 · Girl Scouts of N. IL - Outreach				5,000.00
	5054220 · Gigis Playhouse				
Check	10/13/2026	169663	Gigi's Playhouse	Employment Services 2nd Qrt	6,250.00
	Total 5054220 · Gigis Playhouse				6,250.00
	5054223 · Marklund				

Type	Date	Num	Name	Memo	Amount
Check	10/13/2026	169670	Marklund Children's Home	Develpoment Disability Services 2nd Qrt	7,500.00
Total 5054223 · Marklund					7,500.00
5054225 · Community Alternatives Unlimite					
Check	10/13/2026	169600	Community Alternatives Unlimited	Community Access Services 2nd Qrt	3,750.00
Total 5054225 · Community Alternatives Unlimite					3,750.00
5054226 · Fellowship Housing Corp					
Check	10/13/2026	169608	Fellowship Housing Corporation	Transitional Housing/Financial Literacy Services 2nd Qrt	625.00
Total 5054226 · Fellowship Housing Corp					625.00
5054229 · Partners for Our Communities					
Check	10/13/2026	169636	Partners for Our Communities	Immigrant Services and Resources 2nd Qrt	3,750.00
Total 5054229 · Partners for Our Communities					3,750.00
5054230 · About Change Recovery					
Check	10/13/2026	169656	About Behavioral Change	Counseling Services through MHB 2nd Qrt	5,000.00
Total 5054230 · About Change Recovery					5,000.00
5054234 · Ray Graham Assoc					
Check	10/13/2026	169673	Ray Graham Association	Developmental Disability Services 2nd Qrt	11,000.00
Total 5054234 · Ray Graham Assoc					11,000.00
5054235 · Community Crisis Center Childre					
Check	10/13/2026	169658	Community Crisis Center	Childrens Programs 2nd Qrt	1,875.00
Total 5054235 · Community Crisis Center Childre					1,875.00
5054236 · Community Crisis Economic Srvc					
Check	10/13/2026	169658	Community Crisis Center	Economic Crsis Services 2nd Qrt	625.00
Total 5054236 · Community Crisis Economic Srvc					625.00
5054239 · Consumer Credit Counseling					
Check	10/13/2026	169601	Consumer Credit Couseling Service - N ILL	Mental Wellness/Financial Counseling 2nd Qrt	1,250.00
Total 5054239 · Consumer Credit Counseling					1,250.00
5054240 · Hopeful Beginnings					
Check	10/13/2026	169666	Hopeful Beginnings	Perinatal Mental Health Services 2nd Qrt	15,000.00
Total 5054240 · Hopeful Beginnings					15,000.00
5054407 · Enriched Partnershipd for Early					
Check	10/14/2026	169796	Enriching Partnerships for Early Learning	FY27 Q2 Empowered Parenting Program through MHB	2,981.88

Type	Date	Num	Name	Memo	Amount
Total 5054407 · Enriched Partnershipd for Early					2,981.88
5054408 · Fox Valley Hands of Hope					
Check	10/13/2026	169609	Fox Valley Hands of Hope	Death Loss Grief Support Services 1st Qrt	2,816.00
Check	10/13/2026	169668	Kenneth Young Center	Mobile Crisis Response 2nd Qrt	2,000.00
Check	10/16/2026	169826	Fox Valley Hand of Hope	FY27 Q2 Grief Support Services	10,736.00
Total 5054408 · Fox Valley Hands of Hope					15,552.00
Total 5054SVC · Service Contracts					292,118.71
Total 5054 · Mental Health - Expenditures					300,089.52
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	10/13/2026	169635	Pace	Inv# 674242, 674255, 674263 Sept 2026	300.00
Total 7004540 · Bus Purchase					300.00
Total 7004 · Vehicle Replcmnt - Expenditures					300.00
8084 · Capital Projects - Expenditures					
8084401 · Tiknis Campus Expansion					
Check	09/23/2026	169428	Pro Masonary Works Inc	Inv #3291 Infill of lower level window	2,200.00
Check	09/29/2026	169429	E. Hoffman Inc	Pay Application #2 Tiknis Reserve Construction Progress Payment	312,218.68
Check	09/29/2026	169430	Mendel Pumbing & Heating Inc	Inv# 486401 Install Sewer & Water FARM HQ	17,280.00
Check	09/29/2026	169432	Rubino Engineering, Inc	Inv #12086 Concrete Cylinder testing (Tinkins) & open space reserve Phase III	2,191.00
Check	10/06/2026	169575	RVi Planning + Landscape Architecture	Inv# 0082600651 August 2026 Progress Payment Phase 3 Engineer	3,233.47
Check	10/06/2026	169548	Bluestem Ecological Services	Inv# 5566 Tree & Shrub Replacement Per DuPage County Stormwater Require...	11,310.00
Check	10/14/2026	169793	Home Depot, The 7816	Multi-tool for Farm HQ renovation	129.00
Check	10/14/2026	169794	Menards - West Chicago	Inv #50038 Keyless lock	128.95
Check	10/14/2026	169794	Menards - West Chicago	Inv #49754 Caulking, flashing tape, keyless door lock	307.27
Check	10/16/2026	169810	RVi Planning + Landscape Architecture	Inv# 0092600282 Tiknis/Benoit Reserve Engineering	3,947.66
Total 8084401 · Tiknis Campus Expansion					352,946.03
8084420 · Izaac Walton Reserve Improvemen					
Check	09/22/2026	169381	RVi Planning + Landscape Architecture	Inv# 0082600623 August 2026 Progress Payment Izaak Walton Phase 2 Design	9,862.50
Check	10/13/2026	169674	RVi Planning + Landscape Architecture	Inv# 0092600011 Sept 2026 Progress Payment Izaak Walton Phase 2	7,545.25
Total 8084420 · Izaac Walton Reserve Improvemen					17,407.75
8084425 · Building & Perm Improvements					
Check	09/29/2026	169434	Black Pearl Sealcoating Inc	Inv# 25015 Parking Lot Reseal & Striping	14,450.00
Check	10/06/2026	169567	Menards - West Chicago	Inv# 48947 Wire, Connectors, Boxes/Covers - Door Openers	214.35
Check	10/06/2026	169546	Hot Top Restoration	50% Material Payment - Facilities Garage Residing	11,500.00
Total 8084425 · Building & Perm Improvements					26,164.35
Total 8084 · Capital Projects - Expenditures					396,518.13

Hanover Township
Board Audit Report
September 15 through October 19, 2026

Type	Date	Num	Name	Memo	Amount
TOTAL					**984,549.58**

HANOVER TOWNSHIP

Minutes of a Meeting of the
Hanover Township Board
240 S. State Route 59, Bartlett 60103
Tuesday, September 15, 2026**DRAFT**

I. Call to Order/Roll Call: Clerk Dolan Baumer called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Youth and Family Services Director Erin Brumfield Grima, Aging Services Director Allison Stamp, Administrator James Barr, Deputy Administrator Kristin Vana, Attorney Mark Kimzey of Airdo Werewas, Village of Streamwood Trustee Mike Baumer, Head Coach Karmell Bell, Assistant Coach Jeremeah Griffin, and members of the Midwest Raiders Football Team.

II. Pledge of Allegiance: Trustee Martinez invited everyone to stand and join him in the Pledge of Allegiance to the Flag.

III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.

IV. Presentation: Supervisor McGuire invited Head Coach Karmell Bell, Assistant Coach Jeremeah Griffin and the members of the Midwest Raiders Football Team forward. The Board thanked the group for their generous support of the Township. They recently conducted a food drive collecting over 12,000 items for the pantry. The Board presented them with a plaque of recognition.

V. Reports:

A. Supervisor's Report: Supervisor McGuire reported that he and Director Dickinson were so pleased to pick up the 12,000 items collected and donated by the Midwest Raiders Football Team. The department had a banner made to thank the Team which they will display throughout the season at their field. Recently, while in D.C., the Supervisor had the opportunity to speak with Michael Voss of the U.S. Department of Veterans Affairs regarding our Veterans Affairs status; Mr. Voss vowed to have his staff work with our staff on the issue. Please register for the Metropolitan Township Association Symposium to be held on September 29. He attended the Village of Streamwood's Principals Breakfast; next year, he would make sure the invitation is shared with all elected officials.

B. Clerk's Report: Clerk Dolan Baumer reported that she represented the Township serving as a docent for the annual Elgin Historic House Tour. She reported that she attended the TOI Clerks meeting in Monticello on Saturday to finalize the ballot and education sessions for the TOI Conference.

C. Assessor's Report: Assessor Moinuddin offered no report.

D. Department Reports: Reports were submitted for review by the Board for August 2026; highlights since the report included Director Kuttenberg updating the Board on upcoming activities: September 17 is the Fall Food Truck Festival. September 25 is the Bartlett Octoberfest. The state veto session runs November 17-19 and December 1-3 and he would keep the Board updated on the status of bills. Deputy Vana reported that the Mental Health Board closed the application period for FY28 annual funding; 39 agencies requested funding. The funding hearings would be held in October and November. Hanover Landing Supportive Housing Services Coordinator Kapadoukakis is working on a partnership with UpHolding for a$4,000 sustainability grant from the city of Elgin to be used to install a greenhouse in the community garden at Hanover Landing. Passport processing has seen a downward trend and to circumvent that, she and Director Kuttenberg are working on a multi-pronged marketing plan, the results of which will be closely monitored. Director Smith reported that the 19th Annual Just for the Health of It health fair was a success; she thanked Clerk Dolan Baumer and Trustee Beattie for their participation. She also thanked staff and other departments to help make it successful. National Kidney Foundation screenings would be held next week, and prostate cancer testing would be held through the month

reported that Transportation Dispatcher Myra Wilkins last day would be September 25. The AgeOptions year ends on September 30. Program Manager Lisa Perrone is taking a group of Seniors to Iowa. The adopt-a-senior program is open. Open Enrollment for Medicare starts on October 15. Director Brumfield Grima reported that the Therapist position has been filled and Ms Kim Konieczny will start at the end of October. The Prevention Specialist, Prevention and Volunteer Coordinator, and bilingual Therapist positions are still open. Youth and Family Services plan on running 34 groups during the first semester of school this year. The feedback from the schools is positive. Fall tutoring begins on September 22 with 36 paid students thus far. The Fall Fun Day at Izaak Walton Youth Center would be held on October 10. Director Dickinson reported that Planet Harvest has promised another donation of about 180 boxes of fresh produce and shelf-stable salmon. The Township would host a Principals Breakfast on October 1. Registration for the Township Toy Drive will begin on October 5 and run through December 11 either in person or online. LIHEAP starts October 1. Director Hanson reported that interviews have begun for the open facilities and road position. Phase I of the Rohrssen Road project grant application has been submitted, as has the bridge funding grant application. He would be meeting with the Village of Bartlett staff to discuss the electrical plan for the facilities building this week. Administrator Barr reported that staff is working with legal on an intergovernmental agreement with the Hanover Township Mental Health Board to formalize the payment agreement for staff that the Township provides to the Mental Health Board. Staff is also working with legal on a comprehensive Township policy review, which is done periodically. Please remember that the Hanover Township Foundation casino night fundraiser would be held on October 23.

VI. Bill Paying: Administrator Barr presented the bills for payment from September 1 through September 14, 2026 as follows.

a.	Town	$82,635.29
b.	Senior Services	38,677.38
c.	General Assistance	5,811.46
d.	Road Maintenance	14,844.92
e.	Senior Citizens Services Committee	572.75
f.	Mental Health Board	12,715.27
g.	Vehicle	2,470.00
h.	Capital	302.47
	Total	$158,029.54

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from September 1 through September 14, 2026 as presented. Roll call: Ayes: Trustees Noyola, Beattie, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was brought forth.

VIII. New Business:

A. Board Meeting Minutes of September 1, 2026: Trustee Beattie moved that the Board approve the Board meeting minutes of September 1 2026 as presented by Clerk Dolan Baumer; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick. Abstain: Supervisor McGuire. Nays: None. Motion carried.

B. Resolution proclaiming Rail Safety Week in Hanover Township: Trustee Essick moved to approve the resolution proclaiming Rail Safety Week in Hanover Township. Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

C. Consideration of Naming the New Open Space Reserve on the William Tiknis Campus: Trustee Martinez moved to name the new open space reserve on the William Tiknis Campus the Mary

Alice Benoit Reserve. Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

D. Consideration of the November 3 Township Board Meeting: Trustee Essick moved that the November 3 Board meeting be canceled due to it being on Election Day; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.

E. Update from the Department of Human Services: Director Dickinson reported on the status of the Department of Human Services, sharing information on staffing and goals for the coming year.

IX. Executive Session: No motion to go into Executive Session was made.

X. Other Business: No other business was discussed.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:20 p.m. was made by Trustee Martinez and seconded by Trustee Noyola, followed by a roll call vote. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the meeting was adjourned.

Respectfully submitted,

Katy Dolan Baumer
Clerk

Copy: Copies made available through distribution prior to Board meetings to the Board, available once approved by the Board on the Township website, and available in the Township Clerk's office.

RESOLUTION NO. _____

A RESOLUTION
TO APPROVE THE 2026 MUNICIPAL VEHICLE PROGRAM
SERVICE AGREEMENT

_____

BE IT RESOLVED by the Supervisor and the Board of Trustees (collectively, the "Board") of Hanover Township (the "Township"), Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The 2026 Municipal Vehicle Program Service Agreement (the "Agreement") between the Suburban Bus Division of the Regional Transportation Authority, operating under the name "Pace," and the Township to provide transportation services for citizens in the Township, a copy of which is appended hereto and expressly incorporated herein by reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: Tuesday, October 20, 2026

APPROVED: Tuesday, October 20, 2026

_____

Brian P. McGuire, Township Supervisor

ATTEST:

_____

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on October 20, 2026, and approved on October 20, 2026, as the same appears from the official records of Hanover Township.

_____
Katy Dolan Baumer, Township Clerk

MUNICIPAL VEHICLE PROGRAM AGREEMENT

This Municipal Vehicle Program Agreement ("Agreement") is made by Pace, the Suburban Bus Division of the Regional Transportation Authority, an Illinois municipal corporation, ("Pace") and _____ [INSERT ENTITY'S NAME AND TYPE (*e.g.*, Village of Arlington Heights, an Illinois municipal corporation)] ("Provider"). Pace and Provider are sometimes individually referred to as a "Party" and collectively referred to as the "Parties" in this Agreement.

RECITALS

WHEREAS, Pace was established under the Regional Transportation Authority Act (70 ILCS 3615/1.01 et seq.) to aid and assist public transportation in the six-county northeastern Illinois region of Cook, DuPage, Kane, Lake, McHenry, and Will Counties ("Region"); and

WHEREAS, Provider wants to use Pace-owned vehicles ("Vehicles") to provide transportation to the general public, senior citizens, individuals with disabilities, and/or low-income individuals, in a manner that will reduce the number of motor vehicles on the road within Provider's corporate limits ("Service").

NOW, THEREFORE, in consideration of the foregoing Recitals, the mutual promises contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Effective Date**

This Agreement shall be in effect beginning on the date on which this Agreement is signed by Pace. If a Party signs this Agreement but fails to date its signature, the date that the other Party receives the signing Party's signature on this Agreement shall be deemed to be the date that the signing Party signed this Agreement.

2. **Term and Termination**

This Agreement shall continue in force and effect unless terminated by either Party upon 30 days' advance written notice to the other Party. Notwithstanding the foregoing, this Agreement may be terminated by Pace:

a. Upon five days' advance written notice to Provider in the event Provider fails to correct any safety, accident, and/or incident reporting violations or to timely pay Pace any amounts due pursuant to this Agreement; or

b. Immediately upon written notice to Provider in the event Provider fails to comply with paragraphs 6, 8, 12(a), 13, 14, 15, and/or 16.

3. **Pace Vehicle Program**

The Municipal Vehicle Program is a component of the Pace Vehicle Program and, as such, is subject to the Pace Vehicle Program Operations Manual ("Manual"). Provider acknowledges receiving a copy of the Manual, which is incorporated into and made a part of this Agreement.

4. **Vehicle Fees**

Provider shall pay to Pace a monthly usage fee of $100.00 per Vehicle ("Usage Fee"). Pace shall invoice monthly in advance for the Usage Fee. Provider shall pay each invoice within 30 days of receipt. If an invoice remains unpaid for more than 30 days, Provider shall pay to Pace a monthly late fee of $25.00 per Vehicle. Late fees shall accrue and be added to the total amount due under the invoice until Provider pays the invoice, including all late fees, in full.

Prior to Vehicle receipt, Provider shall pay to Pace a security deposit of $500.00 per Vehicle. Pace shall refund the security deposit (without interest) if the Vehicle is returned in the same condition as when Provider received the Vehicle, ordinary wear and tear excepted. Upon termination or expiration of this Agreement, Pace may deduct from the security deposit any amounts due to Pace from Provider.

5. **Vehicle Use Requirement**

On a monthly basis, Pace shall review Provider's Vehicle use. Upon five days' advance written notice to Provider, Pace may terminate this Agreement or substitute a more appropriate Vehicle if Pace determines that Provider's Vehicle use is not consistent with the Pace Municipal Vehicle Program and/or Provider's intended Vehicle use as stated in the Vehicle Program Application (see attached Exhibit A) completed by Provider.

6. **Conditions and Restrictions on Vehicle Use**

Provider staff shall not:

- Use any Vehicle for:
  - non-public transportation purposes, including personal use, courier service, ambulance-type service, charter service, school bus service, sole transportation of goods, and trailer towing;
  - illegal purposes; or
  - transportation of anyone under the age of eight.
- Allow the consumption of alcoholic beverages and/or use of illegal drugs in any Vehicle.
- Remove any Vehicle from the Region, unless prior written approval is obtained from Pace (see attached Exhibit B).
- Alter, mark, and/or install equipment or signs on any Vehicle, unless prior written approval is obtained from Pace (see attached Exhibit B).
- Subject any Vehicle to seizure, confiscation, forfeiture, or other involuntary transfer.
- Cause a mortgage, pledge, lien, hypothecation, encumbrance, or security interest on any Vehicle.

Provider staff shall secure and protect each Vehicle, including ensuring that the Vehicle is locked and parked in a secure, off-street location (preferably on Provider's property or at a public transportation center) when it is not in use. Provider shall provide Pace with written notification of Provider's secure Vehicle location(s).

7. **Vehicle Monitoring**

Each Vehicle may be equipped with technology that tracks Vehicle location and records audio and video of activities occurring inside and outside the Vehicle.

8. **Vehicle Receipt and Service to Disabled**

Pace may furnish Provider with a non-lift-equipped Vehicle if Provider continues its paratransit services with its own lift-equipped vehicles for the duration of this Agreement. Should Provider discontinue its paratransit service at any time during the pendency of this Agreement, Provider shall immediately notify Pace, which may, in its sole discretion, either replace the non-lift-equipped Vehicle with a lift-equipped Vehicle that will enable Provider to continue its paratransit service, if equipment is available, or terminate this Agreement.

Provider shall comply with the federal requirement requiring public entities which operate a fixed route system to provide paratransit or other special service to individuals with disabilities that is comparable to the level of service provided to individuals without disabilities who use the fixed route system. A demand responsive system shall be deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

a. Response time;
b. Fares;
c. Geographic area of service;
d. Hours and days of service;
e. Availability of information;
f. Reservations capability;
g. Any constraints on capacity or service availability; and
h. Restrictions priorities based on trip purpose.

Provider shall certify to Pace on the Monthly Report that Provider is providing equivalent service to individuals with disabilities, including individuals who use mobility aids, in its demand responsive transportation services. A sample of the Monthly Report is contained in the Manual.

9. **Drug and Alcohol Policy and Testing Program**

Provider shall have a drug and alcohol policy ("Provider's D&A Policy") that includes the requirements and procedures contained in the Pace Drug and Alcohol Policy and Testing Program, which Provider acknowledges receiving and which is incorporated into and made a part of this Agreement. Provider's D&A Policy shall be subject to Pace's approval. By prior approved resolution, Provider may adopt the Pace Drug and Alcohol Policy and Testing Program as Provider's D&A Policy in which event Provider, upon its execution of this Agreement, shall provide Pace with a copy of the resolution with the Pace Drug and Alcohol Policy and Testing Program as an attachment. Provider's D&A Policy must meet Federal Transit Administration and Pace mandates pertaining to deterrence, testing, and methodology. Provider shall comply with Provider's D&A Policy throughout the term of this Agreement.

Provider shall be responsible for the cost of all required drug and alcohol testing and U.S. Department of Transportation physical examinations for Provider's staff involved in the Pace Municipal Vehicle Program. Pace shall be responsible for the cost of furnishing Provider with on-line access to substance abuse training courses for Provider's safety-sensitive staff involved in the Pace Municipal Vehicle Program and Provider's staff involved in the Pace Municipal Vehicle Program who will be determining when it is appropriate to administer reasonable suspicion drug and/or alcohol tests.

10. **System Security and Emergency Preparedness Plan**

Provider shall have a system security and emergency preparedness plan ("Provider's SSEPP") that includes the requirements and procedures contained in the Pace System Security and Emergency Preparedness Plan, which Provider acknowledges receiving and which is incorporated into and made a part of this Agreement. Provider's SSEPP shall be subject to Pace's approval. By prior approved resolution, Provider may adopt the Pace System Security and Emergency Preparedness Plan as Provider's SSEPP in which event Provider, upon its execution of this Agreement, shall provide Pace with a copy of the resolution with the Pace System Security and Emergency Preparedness Plan as an attachment. Provider's SSEPP must meet Federal Transit Administration and Pace mandates. Provider shall comply with Provider's SSEPP throughout the term of this Agreement.

11. **Dispatch Operations**

Provider shall be responsible for all dispatch operations for the Service.

12. **Provider's Staff**

Provider shall furnish competent and qualified staff to perform the Service in accordance with the Manual and applicable federal, state, and local laws, statutes, ordinances, rules, and regulations. Provider's staff includes Provider's full-time and part-time employees and volunteers.

a. Vehicle Drivers

Any Provider staff operating a Vehicle (also referred to as a driver in this Agreement) shall meet the driver-related requirements set forth in the Manual and applicable federal, state, and local laws, statutes, ordinances, rules, and regulations before he/she operates a Vehicle (*i.e.*, rides in or on (other than as a passenger), uses, or controls in any manner the operation of a Vehicle). Pace shall provide written notice to Provider when each driver has met the requirements set forth in the Manual. In addition, Provider shall comply with driver and safety standards set forth in the Manual and shall maintain for each driver a file evidencing a valid driver's license, valid U.S. Department of Transportation physical examination, drug and alcohol test results, criminal background check, certification of passing Pace's driver training program, and motor vehicle reports covering at least the previous five years.

Each driver shall pass Pace's driver training program, be courteous to Vehicle passengers, and maintain a neat, clean appearance. Pace may establish additional driver-related requirements and procedures through the issuance of bulletins or manuals, which shall be considered part of this Agreement. A driver shall not be considered an employee or agent of Pace or the Regional Transportation Authority.

b. Transportation Coordinator

Prior to Vehicle receipt, Provider shall: (i) designate an individual to serve as a Transportation Coordinator, who shall complete administrative training provided by Pace, and (ii) furnish Pace with written notification of the individual's name, title, address, daytime and evening telephone numbers, facsimile number, and email address. The Transportation Coordinator shall be responsible for, among other things, serving as Provider's primary contact person, maintaining records, completing reports, and managing Vehicle maintenance and repairs. Provider shall immediately give written notice of any personnel changes relating to this position to Pace.

13. **Records, Reports, and Forms**

Provider shall maintain and provide Pace with accurate records and reports in accordance with the Manual. Within 48 hours of Pace's written request, Provider shall provide Pace with documentation evidencing Provider's receipt, possession, return, or transfer of any Vehicle and/or other equipment associated with any Vehicle. Provider shall incur a fee of $15.00 for each violation of these records and reporting procedures.

14. **Accident and Incident Reporting**

A Pace-designated vendor shall furnish accident and incident management services for Vehicles used in the Pace Municipal Vehicle Program. Provider shall immediately report to the vendor and Provider's insurer any Vehicle accident or incident. Provider shall cooperate with Pace and the vendor at all times and abide by any rules and procedures promulgated by Pace and/or the vendor with respect to accident and incident management.

Provider shall comply with Pace's accident and incident handling procedures as set forth in the Manual. The Transportation Coordinator shall immediately report to Pace any Vehicle accident or incident that involves a fatality, the transport of injured person(s) from the scene, the towing of any vehicle from the scene, or any other event of a serious nature. Repair of any Vehicle damage resulting from an accident or incident shall be the responsibility of Provider, and Provider must effectuate any necessary repairs in a timely manner.

15. **Maintenance Procedures and Fuel**

A Pace-designated vendor shall furnish fleet management services for Vehicle maintenance at Pace's sole cost if Provider complies with the maintenance procedures set forth in the Manual. Provider shall cooperate with Pace and the vendor at all times and abide by any rules and procedures promulgated by Pace and/or the vendor with respect to fleet management.

Provider shall be responsible for all other Vehicle repair and maintenance costs, including those resulting from any accident or incident, regardless of fault, or Provider's failure to adhere to this Agreement.

Provider shall ensure Vehicle maintenance in accordance with the Manual and applicable Vehicle manual, schedule semi-annual Vehicle safety inspections as required by law, and obtain prior written approval from Pace for any Vehicle expenditure in excess of $50.00.

Provider shall maintain each Vehicle in a good, clean condition and shall be responsible for the cost of Vehicle washing, detailing, storage, and fuel in accordance with the Manual.

16. **Vehicle Inspection**

Provider shall comply with Illinois Department of Transportation safety inspection requirements and, within 10 days of receiving documentation evidencing such compliance, shall forward a copy thereof to Pace. Pace and/or its designee may inspect a Vehicle and/or examine its maintenance records during Provider's normal business hours.

If Pace, in its sole discretion, determines that Provider has failed to maintain any Vehicle in accordance with the Manual, Pace shall give written notice of all deficiencies to Provider, and Provider shall correct the deficiencies within 30 days of receipt of such notice.

17. **Vehicle Return**

Within 14 days of termination or expiration of this Agreement, Provider shall return each Vehicle to Pace in the same condition as when Provider received it, ordinary wear and tear excepted. Upon Vehicle return, Provider and Pace shall jointly conduct a Vehicle inspection and complete a written Vehicle condition report. The report shall be signed by both Pace and Provider. Provider shall reimburse Pace for the cost of repairing any Vehicle damage other than ordinary wear and tear within 30 days of receiving an invoice from Pace for such repair work.

If Provider fails to timely return any Vehicle to Pace or to use, repair, or maintain any Vehicle as required by this Agreement, Provider authorizes Pace, without demand, legal process, or breach of the peace, to enter any premises where the Vehicle is located and take possession of and remove the Vehicle. Provider shall not prosecute or assist in the prosecution of any claim, suit, action, or other proceeding, and releases Pace from any liability and/or damages, arising out of such repossession.

18. **Third-Party Providers**

"Third-Party Providers" are any parties who, pursuant to contract or agreement with Provider, furnish a part of the Service. Provider's contracts and agreements with Third-Party Providers shall be in writing, shall be made in accordance with applicable laws, shall require Third-Party Provider compliance with this Agreement, shall incorporate this Agreement as an exhibit, shall not release Provider from any obligations under this Agreement, and shall not operate as a waiver of any rights of Pace under this Agreement.

Provider shall competitively solicit that part of the Service provided by Third-Party Providers as required by Pace. Provider shall not execute a Third-Party Provider contract or agreement until after Provider furnishes Pace with a copy of the contract or agreement and obtains Pace's written approval of the Third-Party Provider. In the event a Third-Party Provider will use any Vehicle, the Third-Party Provider shall execute a written sublease in a form approved by Pace prior to the use of the Vehicle.

19. **Indemnification**

Provider shall indemnify, defend, and hold harmless Pace, the Regional Transportation Authority (RTA), and their respective directors, officers, agents, and employees from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments, demands, awards, expenses, and costs, including reasonable attorneys' fees, arising out of the intentional or negligent acts or omissions of Provider or Third-Party Providers concerning this Agreement. Provider shall further indemnify, defend, and hold harmless Pace, the RTA, and their respective directors, officers, agents, and employees from any and all Third-Party Provider claims arising out of this Agreement. Any and all claims against Pace and/or the RTA for unemployment benefits and worker's compensation benefits are expressly waived by Provider and Third-Party Providers, which shall maintain separate policies of insurance as provided in this Agreement. Upon written notice by a party indemnified under this paragraph to Provider regarding any claim which the indemnified party believes to be covered under this paragraph, Provider shall appear and defend all suits brought upon such claim and shall pay all costs and expenses incidental thereto, but the indemnified party shall have the right, at the indemnified party's option and expense, to participate in the defense of any suit, without relieving Provider of Provider's obligations under this paragraph.

20. **Insurance**

Provider shall comply, and shall require its Third-Party Providers to comply, with the insurance requirements set forth in the attached Exhibit C.

21. **Pass-Through Funding Provisions**

Pace received federal funds to purchase the Vehicle(s) used by Provider in connection with the Service. As a condition to receiving the federal funds, Pace agreed to comply with applicable federal laws, regulations, and directives contained in the FTA Master Agreement ("FTA Master Agreement"), which is found on the FTA website at https://www.transit.dot.gov/funding/grantee-resources/sample-fta-agreements/fta-grant-agreements and is incorporated by reference into this Agreement.

As a condition to Provider's Vehicle use, Provider shall comply with applicable federal laws, regulations, and directives contained in the FTA Master Agreement.

A compilation of FTA Master Agreement provisions covered by statutory or regulatory certification or assurance requirements for the current FTA fiscal year is found on the FTA website at https://www.transit.dot.gov/funding/grantee-resources/certifications-and-assurances/certifications-assurances. Not all of the provisions will apply to Provider or the Service. To ensure compliance with the applicable provisions of the FTA Master Agreement, Provider shall execute the FTA Certifications and Assurances Signature Page and submit it to Pace upon Provider's execution of this Agreement and, thereafter, on an annual basis during the term of this Agreement.

Provider acknowledges that federal laws, regulations, and directives applicable to Pace, Provider, and the Service may be modified from time to time. In particular, new federal laws, regulations, and directives may become effective after the date on which Pace executed the Grant Agreement and, in that event, the new federal laws, regulations, and directives will apply to this Agreement, except to the extent that the FTA determines otherwise in writing.

22. **Compliance with Laws**

a. Provider shall comply with applicable federal, state, and local laws, statutes, ordinances, rules, and regulations ("Laws"), including those relating to:

i. minimum wages to be paid to employees, limitations upon the employment of minors, minimum fair wage standards for minors, the payment of wages due employees, and applicable regulations established to protect the health and safety of employees, passengers, and the public;

ii. employee protection, if required, under Section 5333(b) of the Urban Mass Transportation Act of 1964, as amended, 49 U.S.C. § 5333(b), and Section 2.16 of the Regional Transportation Authority Act, 70 ILCS 3615/2.16, for persons employed by Provider to provide the Service; and

iii. anti-discrimination and equal employment opportunity Laws, including but not limited to the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 621 *et seq.*, Title VII of the Civil Rights Acts of 1964, as amended, 42 U.S.C. § 2000e *et seq.*, the Civil Rights Acts of 1866 and 1871, 42 U.S.C. §§ 1981 and 1983, the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*, Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, and the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 *et seq.*

b. Provider shall also comply with all of the affirmative action, equal employment opportunity, and disadvantaged business enterprise requirements set forth in the FTA Certifications and Assurances.

c. The Service must be open to the public (within the limits of schedule and space availability) and shall not be restricted to a particular group of individuals. The Parties shall cooperate to ensure that no person is denied the opportunity to participate in the Service or is subjected to discrimination in the conduct of the Service because of the person's race, religion, color, age, sex, national origin, mental or physical disability, or sexual orientation or in any manner contrary to applicable federal, state, and local laws, statutes, ordinances, rules, and regulations, including Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d *et seq*., and 49 C.F.R. part 21 (Nondiscrimination in Federally-Assisted Programs of the Department of Transportation).

d. If Provider's noncompliance with any of the Laws or the requirements set forth in the FTA Certifications and Assurances results in Provider being declared non-responsible and, therefore, ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, Pace may terminate or void this Agreement in whole or in part without limitation as to any other available remedy.

23. **Audit and Recordkeeping**

Provider shall permit authorized representatives of Pace, the Federal Transit Administration, or their respective designees to inspect and audit all records and data associated with the Service and shall fully and expeditiously cooperate with any such inspection and audit. Provider shall retain all records associated with the Service for a period of five years following expiration or termination of the Service or such longer period of time as may be necessary for any pending audit, litigation, or other claim ("record retention period"). Upon the expiration of the record retention period, Provider shall deliver such records to Pace.

24. **Financial Integrity**

Provider shall provide Pace with a financial audit for the most recent year and any other financial information requested by Pace to assist Pace in verifying Provider's financial ability to undertake Provider's obligations under this Agreement. During the term of this Agreement and within 48 hours of receiving Pace's written request, Provider shall furnish Pace with evidence, satisfactory to Pace, of Provider's financial ability to carry out Provider's obligations under this Agreement.

25. **Entire Agreement and Non-Reliance**

This Agreement, including the introductory Recitals and any attached exhibits, which are hereby incorporated into and made a part of this Agreement, constitutes the entire agreement between the Parties and supersedes any prior written or oral understandings, agreements, or representations between the Parties that may have related in any way to the subject matter of this Agreement, and no other written or oral warranties, inducements, considerations, promises, representations, or interpretations, which are not expressly addressed in this Agreement, shall be implied or impressed upon this Agreement.

Provider represents and warrants that: (a) Provider has conducted such independent review, investigation, and analysis (financial and otherwise) and obtained such independent legal advice as desired by Provider to evaluate this Agreement and the transaction(s) contemplated by this Agreement; (b) Pace has not made any representations or warranties to Provider with respect this Agreement and the transaction(s) contemplated by this Agreement, except such representations and/or warranties that are specifically and expressly set forth in this Agreement; and (c) Provider has relied only upon such representations and/or warranties by Pace that are specifically and expressly set forth in this Agreement and has not relied upon any other representations or warranties (whether oral or written or express or implied), omissions, or silences by Pace. Without limiting any representations and/or warranties made by Pace that are specifically and expressly set forth in this Agreement, Provider acknowledges that Pace will not have or be subject to any liability to Provider resulting from the distribution to Provider or Provider's use of any information, including any information provided or made available to Provider or any other document or information in any form provided or made available to Provider, in connection with this Agreement and the transaction(s) contemplated by this Agreement.

26. **Amendments**

Pace may change, amend, or modify the terms of this Agreement and any of its procedures, requirements, fees, or forms upon 30 days' advance written notice to Provider.

27. **Headings**

The headings contained in this Agreement are for reference and convenience only and shall not affect the meaning or interpretation of this Agreement.

28. **Waiver**

Failure of a Party to exercise any right or pursue any remedy under this Agreement shall not constitute a waiver of that right or remedy.

29. **Conflict**

In the event of a conflict or ambiguity between the terms and conditions of this Agreement and any exhibit to or document incorporated into and made a part of this Agreement, the terms and conditions of this Agreement shall control.

30. **Survival**

Any provision of this Agreement that imposes an obligation after termination or expiration of this Agreement shall be deemed to survive termination or expiration of this Agreement.

31. **Severability**

If any provision of this Agreement is held invalid or unenforceable by an Illinois court of competent jurisdiction, such provision shall be deemed severed from this Agreement and the remaining provisions of this Agreement shall remain in full force and effect.

32. **Force Majeure**

Neither Party shall be held liable to the other Party nor be deemed to have breached this Agreement for failure or delay in performing any obligation under this Agreement if the failure or delay is caused by or results from causes beyond the reasonable control of and without the fault or negligence of the affected Party, including war, fire, flood, other acts of God, civil disturbance, a terrorist act, pandemic, epidemic, or a labor strike or lockout. The affected Party shall promptly notify the other Party of such force majeure circumstances, specifying the cause and the expected duration of the delay, and shall promptly undertake all reasonable steps necessary to cure the force majeure circumstances. If a condition of force majeure continues for more than 30 consecutive days, this Agreement may be terminated immediately at the option of Pace after written notice. Where an event of force majeure occurs after a Party's failure or delay in performance, the defaulting Party shall not be released from liability.

33. **Assignment**

No Party shall assign, delegate, or otherwise transfer all or part of its rights and obligations under this Agreement without the prior written consent of the other Party.

34. **Binding Effect**

This Agreement shall be binding upon the Parties and their respective directors, officers, employees, agents, representatives, successors, and approved assigns.

35. **Notice**

Any notice under this Agreement shall be in writing and shall be given in the following manner:

(a) by personal delivery (deemed effective as of the date and time of delivery);
(b) by commercial overnight delivery (deemed effective on the next business day following deposit of the notice with a commercial overnight delivery company);
(c) by registered or certified mail, return receipt requested, with proper postage prepaid (deemed effective as of the second business day following deposit of the notice in the U.S. mail); or
(d) by facsimile with confirmation of transmission (deemed effective as of the date and time of the transmission, except the effective date and time shall be 8:00 a.m. on the next business day after transmission of the notice if transmitted during non-business hours).

Business days are defined as Monday through Friday, excluding federal holidays. Business hours are defined as 8:00 a.m. to 5:00 p.m. Central Time on Monday through Friday, excluding federal holidays. The notice shall be addressed as follows or addressed to such other address as either Party may from time to time specify in writing to the other Party:

If to Pace:

550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: General Manager/Chief Operating Officer
Facsimile No. (847) 640-6539

If to Provider:

_____
_____
Attention: _____
Facsimile No. _____

36. **Disputes and Limitations on Liability**

Provider shall pay to Pace all costs, expenses, and reasonable attorneys' fees incurred by Pace in connection with the enforcement of this Agreement, including the repossession of any Vehicle and collection of any sums due from Provider. Each Party irrevocably waives its right to a jury trial in any legal proceeding arising out of or relating to this Agreement. Provider shall continue to perform its obligations under this Agreement notwithstanding any dispute between the Parties. In no event shall Pace be liable to Provider for anticipated profits, incidental or consequential damages, or penalties.

37. **Governing Law, Jurisdiction, and Venue**

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to principles of conflicts of law, and the Parties shall submit to the exclusive jurisdiction and venue of the state courts of the Illinois county in which Provider's principal place of business is located for any dispute arising out of or related to this Agreement.

38. **Singular, Plural, and Gender**

When used in this Agreement, unless the context otherwise requires, the singular includes the plural, the plural includes the singular, and gender-related nouns and pronouns include the feminine, masculine, and gender neutral.

39. **No Precedent**

The terms of this Agreement shall not establish any precedent in any subsequent agreement or contract involving the Parties or other parties. This Agreement may not be offered, used, or admitted into evidence in any proceeding or litigation for such purpose.

40. **Interpretation**

The word "shall" when used in this Agreement is mandatory and not permissive.

41. **Counterparts**

This Agreement may be executed in counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which when taken together shall constitute one and the same agreement.

42. **Electronic Signatures**

This Agreement may be executed through the use of electronic signatures. Electronic signatures and signatures scanned and transmitted via email will be deemed original signatures for purposes of this Agreement.

43. **Authorization**

The signatories to this Agreement represent and warrant that they have full authority to sign this Agreement on behalf of the Party for whom they sign.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their respective duly authorized signatory on the dates below.

PACE	**PROVIDER**
By: _____ Signature	By: _____ Signature
Print Name: Melinda J. Metzger	Print Name: _____
Title: Executive Director	Title: _____
Date: _____	Date: _____

EXHIBIT A

Vehicle Program Application

Select One Vehicle Program: □ Advantage / □ Locally Based Service / □ Municipal / □ Employer Shuttle / □ Not-For-Profit Shuttle

I. Provider Information

Name		
Street Address	City and State	Zip Code
Name of Authorized Contact Person		
Title of Contact Person		
Telephone Number of Contact Person	Email Address of Contact Person	
Alternate Telephone Number of Contact Person	Fax Number of Contact Person	

Based on projected demand, specify the **number** of Pace-owned vehicles ("Vehicles") requested:

_____ 12-Passenger Community Van (only for Locally Based Service)

_____ 10 to14-Passenger Conversion Van (only for Advantage, Employer Shuttle, Municipal, and Not-for-Profit Shuttle)

_____ 7-Passenger Conversion Lift Equipped Van (only for Advantage, Municipal, Employer Shuttle, and Not-for-Profit Shuttle)

_____ 7-Passenger Minivan (only for Advantage, Employer Shuttle, and Not-for-Profit Shuttle)

II. Existing Service

Describe the type of vehicle service that Provider currently provides:

_____

_____

_____

_____

III. **Intended Vehicle Use**

A. Describe the intended Vehicle use in Provider's vehicle service (Provider may not modify the intended Vehicle use without Pace's prior written approval):

_____

_____

_____

_____

_____

_____

B. Describe the rider eligibility criteria for Provider's vehicle service, which must be open to the public:

_____

_____

_____

C. Describe the proposed route(s) or service area(s) for Provider's vehicle service (include map(s) if needed):

_____

_____

_____

_____

_____

D. Describe the proposed trip reservation method:

_____

_____

_____

_____

E. Provide the proposed one-way fare: _____

F. Identify the days and times of Vehicle use:

Monday from _____ a.m. to _____ p.m. Saturday from _____ a.m. to _____ p.m.

Tuesday from _____ a.m. to _____ p.m. Sunday from _____ a.m. to _____ p.m.

Wednesday from _____ a.m. to _____ p.m.

Thursday from _____ a.m. to _____ p.m.

Friday from _____ a.m. to _____ p.m.

G. Identify any holidays on which there will be no Vehicle use:

_____

_____

H. Estimate the monthly Vehicle mileage: _____

I. Estimate the number of monthly one-way passenger trips: _____

J. Identify Provider's back-up vehicle(s) (attach additional pages as needed):

Year _____ Make _____ Model _____

Passenger Capacity _____ Wheelchair accessible: Yes _____ No _____

K. Provide any additional information that Provider wants Pace to consider when evaluating this Application (attach additional pages as needed):

_____

_____

_____

_____

_____

IV. **Administration**

A. Describe the supervision of the daily operations of Provider's vehicle service:

_____

_____

_____

_____

B. Designate a Transportation Coordinator who shall be responsible for, among other things, serving as Provider's primary contact, maintaining records, completing reports, and managing Vehicle maintenance and service:

Name: _____

Title: _____

Daytime Telephone Number: _____

Evening Telephone Number: _____

Fax Number: _____

Email Address: _____

Name of Alternate Person: _____

Title of Alternate Person: _____

Daytime Telephone Number of Alternate Person: _____

Evening Telephone Number of Alternate Person: _____

Fax Number of Alternate Person: _____

Email Address of Alternate Person: _____

C. Vehicle Storage and Maintenance

1. Provide the name and address of Provider's vehicle storage facility at which each Vehicle will be stored and describe the security at that location:

_____

_____

_____

2. Provide the name and address of the location where Vehicle maintenance will take place (*e.g.*, in-house or service station) and describe how Vehicle maintenance will be performed:

_____

_____

_____

D. Equipment

Indicate whether Provider is requesting Pace's prior written approval to alter, mark, and/or install equipment or signs on any Vehicle and, if the answer is yes, describe the proposed alteration, mark, and/or installation:

_____

_____

_____

_____

_____

E. Describe Provider's anticipated marketing strategies to publicize its vehicle service (attach a copy of any brochures or flyers):

_____

_____

_____

_____

_____

F. Provide a financial audit of Provider for the most recent year and any other financial information that would demonstrate Provider's ability to fulfill its obligations under the Pace Vehicle Program.

_____ _____

Signature of Provider's Primary Contact Person Date

_____

Printed Name of Provider's Primary Contact Person

FOR PACE VANPOOL OFFICE USE ONLY

APPROVED ☐ NOT APPROVED ☐

_____ _____

Regional Manager, Paratransit and Vanpool Date

EXHIBIT B

REQUEST FOR "NON-STANDARD" USE FORM

PLEASE CHECK AND COMPLETE THE FOLLOWING ITEMS AS APPLICABLE:

☐ REQUEST TO DRIVE VEHICLE OUTSIDE THE PACE SIX-COUNTY NORTHEASTERN ILLINOIS REGION:

Description of out-of-region trip planned: _____

_____

Purpose of out-of-region trip: _____

_____

Date(s) of out-of-region use: _____

Date request submitted to Pace: _____

FOR PACE USE ONLY

Approved ☐ Not Approved ☐ Pace Signature: _____
Date: _____

☐ REQUEST TO ALTER, MARK, AND/OR INSTALL EQUIPMENT OR SIGNS ON VEHICLE:

Description of alteration, mark, and/or installation requested: _____

_____

Purpose of alteration, mark, and/or installation: _____

_____

Date(s) for alteration, mark, and/or installation to be made: _____

Date request submitted to Pace: _____

FOR PACE USE ONLY

Approved ☐ Not Approved ☐ Pace Signature: _____
Date: _____

EXHIBIT C

Insurance Requirements – Pace Vehicle Program

Provider shall obtain and maintain insurance coverage required by this exhibit for the term of this Agreement plus one additional year. All insurers shall maintain a rating of A-VII or better as rated by A.M. Best Company.

Prior to Provider's execution of this Agreement and within five business days of Pace's written request, Provider shall provide Pace with the Certificate of Insurance and endorsements required by this exhibit for Pace's approval. Pace must approve of Provider's evidence of insurance coverage required by this exhibit prior to Provider commencing work under this Agreement. Any failure by Pace to demand or receive proof of insurance coverage or to identify a deficiency in the evidence of insurance coverage provided shall not constitute a waiver of Provider's obligation to obtain the insurance required by this exhibit.

The provisions of this exhibit, including the required minimum insurance coverages, in no way limit Provider's responsibilities under other provisions of this Agreement, including the indemnification provision. Provider's failure to carry, maintain, and/or document the insurance required by this exhibit shall constitute a breach of this Agreement.

Upon Pace's written request, Provider shall furnish Pace with a copy of each insurance policy required by this exhibit.

☒ **Evidence of Insurance** shall be on Acord 25 (or equivalent) Certificate of Insurance form and shall evidence all insurance coverage, limits, and endorsements required by this exhibit. Prior to the renewal date of each insurance policy required by this exhibit, Provider shall provide Pace with an updated Certificate of Insurance by email to insurancecert@pacebus.com.

Provider shall include with the Certificate of Insurance submitted to Pace: "Additional Insured" endorsements (CG 20 10, CG 20 37, CG 20 26 {Commercial General Liability}, and CA 20 48 {Automobile Liability}) and other policy endorsements required by this exhibit, including WC ISO WC 00 03 13.

"Other Insurance" policy clause shall be shown on the Certificate of Insurance with the following wording: "This insurance is primary, non-contributory, and not excess of any other insurance of Pace." This applies to all insurance policies where Additional Insured status of Pace is a requirement of this exhibit.

Additional Insured shall be shown on the Certificate of Insurance as "The Regional Transportation Authority (RTA) and Pace, the Suburban Bus Division of the RTA, are Additional Insureds on the general liability, automobile liability, and umbrella liability policies."

Waiver of subrogation shall be shown on the Certificate of Insurance as "General liability, automobile liability, workers' compensation, and umbrella insurers waive all rights of subrogation against the Regional Transportation Authority (RTA) and Pace, the Suburban Bus Division of the RTA."

The Certificate of Insurance shall disclose all deductibles or self-insured retentions, which are the sole responsibility of Provider.

The insurance required by this exhibit shall provide for written notice of policy cancellation to Pace's Insurance Liaison at least 30 days prior to the effective date of such cancellation.

The Certificate Holder shall be shown on the Certificate of Insurance as:

Pace, the Suburban Bus Division of the Regional Transportation Authority
Attention: Insurance Liaison
550 W. Algonquin Road
Arlington Heights, IL 60005

Insurance Coverages: Minimum insurance requirements for this Agreement are identified in those paragraphs below marked with an ☒:

☒ **Workers' Compensation and Employer's Liability Insurance** affording the following coverage and limits: Coverage A-Statutory Benefits and Coverage B-Employer's Liability-$500,000 Each Accident, $500,000 Disease-Each Employee, $500,000 Disease-Policy Limit. Executive officers, sole proprietors, general Providers utilizing independent Provider labor, and others not required by the Illinois Workers' Compensation Act to obtain workers' compensation insurance coverage shall execute a hold harmless agreement provided by Pace.

☒ **Commercial General Liability Insurance (Broad Form)** affording the following coverage and limits: Each Occurrence-$1,000,000; General Aggregate-$2,000,000; Products/Completed Operations Aggregate-$2,000,000; and Personal & Advertising Injury-$1,000,000. The policy shall not contain a Sexual Abuse and Molestation exclusion. The policy shall be written on an ISO CG 00 01 (or equivalent) and shall name the Regional Transportation Authority (RTA) and Pace, the Suburban Bus Division of the RTA, as Additional Insured by endorsement to the policy.

☒ **Business Automobile Liability Insurance** affording the following coverage and limits: combined single limit of $1,000,000 each accident for bodily injury and property damage liability arising from owned, non-owned, hired, and uninsured/underinsured vehicles. The policy shall name the Regional Transportation Authority (RTA), and Pace, the Suburban Bus Division of the RTA, as Additional Insured by endorsement to the policy. This coverage is to include $5,000 of Medical Payment coverage.

☒ **Automobile Physical Damage** with coverage afforded for **Comprehensive perils** including losses from fire, theft, vandalism, falling or flying objects, malicious mischief, lightning, windstorm, water, flood, earthquake, hail, impact with animals, missiles, riot, civil commotion, rising water, and breakage of glass (other than when caused by collision), and; **Collision perils,** including upset or collision with another vehicle, person, or any object including the ground or highway; impact with an object on or in the ground.

☒ If Provider is leasing or using Pace property, including any Pace-owned vehicle(s), and is contractually obligated to insure such property, Provider's insurer or agent/broker shall name Pace, the Suburban Bus Division of the Regional Transportation Authority, as the **Loss Payee**, and Pace shall be provided with a BP 12 03 Loss Payee (or equivalent) endorsement that specifically schedules Pace as a Loss Payee.

☒ **Umbrella Liability Insurance** affording the following coverage and limits: $4,000,000 each occurrence and $4,000,000 aggregate. The insurance shall provide coverage at least as broad as each of the underlying policies.

☒ **Waiver of Subrogation**
Provider and its insurer shall waive any rights of subrogation that they have against Pace and the Regional Transportation Authority and, in connection therewith, Provider's insurance policies required under this exhibit shall include a waiver of subrogation clause or endorsement.

For the Municipal Vehicle Program and the Locally Based Service Vehicle Program: Provider shall insert the substance of this exhibit in Provider's agreements with Third-Party Providers and shall require Third-Party Providers to provide and maintain the insurance required by this exhibit. It is Provider's sole responsibility to ensure that the insurance coverage of Third-Party Providers meets or exceeds the insurance coverage required by this exhibit.

RESOLUTION NO. _____

A RESOLUTION
TO APPROVE CHANGE ORDER NO. 1 TO
THE HANOVER TOWNSHIP ROADWAY RESURFACING PROJECT

WHEREAS, by Resolution No. 032426, passed and approved on March 24, 2026, Hanover Township (the "Township") awarded Builders Paving (the "Contractor") the contract for the FY27 Roadway Resurfacing Project (the "Project") in the amount of $619,619.00 and approved the related Project Agreement dated March 24, 2026 (the "Agreement"); and

WHEREAS, during performance of the Project, the Contractor submitted Change Order No. 1 dated August 28, 2026 (the "Change Order"), a copy of which is attached hereto and incorporated as though fully set forth herein by this reference, requesting an extension of the Contract Time, including a Contract Completion Date of November 15, 2026, based upon the delay associated with issuance of the applicable project permit and coordination with the Phase 3 Tiknis Campus project; and

WHEREAS, on September 10, 2026, the Township Engineer reviewed the Change Order and recommended approval of the extension of contract time to provide sufficient time to complete the remaining contract work in coordination with the revised project schedule, as set forth therein; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: FINDINGS. The Change Order is germane to the Agreement, the extension of contract time is appropriate to complete the Project as intended, and the Change Order is in the best interest of Hanover Township and authorized by law.

SECTION THREE: APPROVAL. The Change Order is hereby approved, including a extension of the completion date to November 15, 2026.

SECTION FOUR: AUTHORIZATION. The Township Supervisor and Township Clerk are authorized to sign and attest, respectively, the Change Order and any related documents on behalf of the Township. Except as expressly modified by the Change Order, the Agreement shall remain in full force and effect.

SECTION FIVE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION SIX: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SEVEN: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: October 20, 2026

APPROVED: October 20, 2026

_____
Brian P. McGuire, Supervisor

ATTEST:

_____
Katy Dolan Baumer, Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution __ _____, enacted on October 20, 2026, and approved on October 20, 2026, as the same appears from the official records of Hanover Township.

_____
Katy Dolan Baumer, Township Clerk

9/10/2026

Caleb Hanson, Director of Facilities & Road Maintenance
Hanover Township

RE: Hanover Township FY 2027 Roadway Resurfacing Project
Recommendation for Contract Time Extension

Dear Caleb,

On behalf of Thomas Engineering Group, LLC (TEG), we have reviewed and recommend the attached time extension proposed by Builders Paving, LLC based on the following review comments:

Builders Paving, LLC, the Contractor for the Hanover Township FY27 Road Resurfacing Contract, has submitted a written request dated August 28, 2026, requesting an extension of the contract time. The current contract substantial completion date is August 20, 2026, with final completion scheduled for August 28, 2026.

The Contractor has indicated that delays associated with permitting and coordination for the Phase 3 Tiknis Campus project have impacted its ability to complete the work within the current contract time. The Contractor has requested that the contract completion date be extended through November 15, 2026, to accommodate the revised project schedule and coordination between the Phase 2 and Phase 3 work.

TEG has reviewed the Contractor's request and understands that the delay is associated with circumstances outside of Builders Paving's control. Based on the current project schedule and the need to coordinate the roadway resurfacing work with the Phase 3 Tiknis Campus project, TEG recommends that the Township approve the requested extension of contract time and establish November 15, 2026, as the revised contract completion date.

The extension of contract time is recommended solely to provide sufficient time to complete the remaining contract work in coordination with the revised project schedule. Any additional costs or impacts associated with the delay should be evaluated and addressed separately in accordance with the Contract Documents and applicable change order procedures.

Feel free to contact me at jeffk@thomas-engineering.com or 217.549.1220 with questions or if additional information is required. Thank you.

Respectfully Submitted,
Thomas Engineering Group, LLC

Jeffrey J. Klein

Jeffrey J. Klein, P.E.
Project Manager

Enclosures: Builders Paving Hanover Twp Extension

BUILDERS PAVING

August 28, 2026

Jeff Klein
Thomas Engineering Group, LLC

Re: Hanover Township FY27 Road Resurfacing Contract – Request for Contract Time Extension

Dear Jeff:

Builders Paving, LLC respectfully requests an extension of the contract time for the Hanover Township FY27 Road Resurfacing Contract.

The current substantial completion date is August 20, 2026, with final completion scheduled for August 28, 2026. Due to delays associated with permitting and coordination for the Phase 3 Tiknis Campus project, completion of the work under our contract has been impacted and cannot be achieved within the current contract dates.

At the Township's request, Builders Paving is initiating the change order process to extend the contract. We request that the contract completion date be extended through November 15, 2026, to accommodate the revised project schedule and coordination between the Phase 2 and Phase 3 work.

This request is for an extension of contract time due to delays outside of Builders Paving's control. Builders Paving reserves its rights with respect to any additional costs or impacts resulting from the delay.

Please let us know if any additional documentation is required to process this request.

Sincerely,



Andy Ahern
Builders Paving, LLC

RESOLUTION NO. _____

A RESOLUTION
TO APPROVE CHANGE ORDER NO. 2 TO
THE HANOVER TOWNSHIP TIKNIS CAMPUS OPEN SPACE RESERVE
PROJECT AGREEMENT

WHEREAS, by Resolution No. 0324261, passed and approved on March 24, 2026, Hanover Township (the "Township") awarded E. Hoffman, Inc. (the "Contractor") the contract for the William Tiknis Campus Open Space Reserve Project (the "Project") in the amount of $625,583.00 and approved the related Project Agreement dated March 24, 2026 (the "Agreement"); and

WHEREAS, during performance of the Project, the Contractor submitted Change Order No. 1 dated August 13, 2026 ("Change Order No. 1"), requesting certain additional and modified work and an extension of the Contract Time, including a Substantial Completion Date of October 15, 2026, based upon the delay associated with issuance of the applicable project permit; and

WHEREAS, on September 1, 2026, at a regular meeting of the Board of Trustees of the Township, the Board approved Change Order No. 1; and

WHEREAS, during performance of the Project, the Contractor submitted Change Order No. 2 dated September 23, 2026 ("Change Order No. 2"), a copy of which is attached hereto and incorporated as though fully set forth herein by this reference, requesting a second asphalt mobilization for an additional cost of $2,200.00; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: FINDINGS. The Change Order is germane to the Agreement, the additional and modified work is appropriate to complete the Project as intended, and the Change Order is in the best interest of Hanover Township and authorized by law.

SECTION THREE: APPROVAL. The Change Order is hereby approved, including a charge of $2,200.00 for a second asphalt mobilization.

SECTION FOUR: AUTHORIZATION. The Township Supervisor and Township Clerk are authorized to sign and attest, respectively, the Change Order and any related documents on behalf of the Township, subject to final review and approval by the Township Attorney and satisfaction of any applicable OSLAD/IDNR approval requirements. Except as expressly modified by the Change Order, the Agreement shall remain in full force and effect.

SECTION FIVE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION SIX: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SEVEN: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: October 20, 2026

APPROVED: October 20, 2026

_____

Brian P. McGuire, Supervisor

ATTEST:

_____

Katy Dolan Baumer, Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution ___ _____, enacted on October 20, 2026, and approved on October 20, 2026, as the same appears from the official records of Hanover Township.

_____

Katy Dolan Baumer, Township Clerk

E. Hoffman, Inc.

21W448 North Avenue
Lombard, IL 60148
Phone: 630-495-3526
Fax: 630-495-3527
ed@ehoffmaninc.com

September 23, 2026

Eric Hornig
Principal
RVI Planning – Landscape Architecture
22 E Chicago Avenue – Suite 200a
Naperville, IL 60540

RE: Change order #2
William Tiknis Campus Open Space Reserve
300 South Illinois Route 59, Bartlett, IL 60103

Dear Eric

E. Hoffman, Inc. is requesting a change order as follow:

Proposed Change Order:

1. 2nd asphalt mobilization needed

Total Cost: $2,200.00

If you have any questions, please feel free to contact me.

Sincerely,

Ed Hoffman
President

Acceptance: _____ Date: _____
Signature

HANOVER TOWNSHIP

RESOLUTION

Proclaiming October 2026 as Polish American Heritage Month in Hanover Township

WHEREAS, the first Polish settlers arrived in Jamestown, Virginia, in 1608, and today there are more than 10 million Americans of Polish descent; and

WHEREAS, first celebrated in 1981, the month commemorates the positive influences of Polish Americans, from early contributions to farming and industry, to the impact on arts, science, and politics; and

WHEREAS, during the 20th century, millions of Poles immigrated to the United States, building churches and schools, and establishing community organizations; and

WHEREAS, the Chicago area is the largest Polish American metropolitan area in the United States, with nearly 900,000 people of Polish ancestry; and

WHEREAS, Illinois' proud and vibrant Polish American community has contributed greatly to the cultural fabric and demographic landscape of this diverse state since its earliest days by influencing arts and education, business and government, social service, and scientific and technological advances; and

WHEREAS, the strength and success of the United States, the vitality of our communities, and the effectiveness of our society depend, in great measure, upon the distinctive and sterling qualities demonstrated by people of diverse races, heritages, and ethnicities, exemplified by members of the Polish and Polish American community, who share their rich and unique heritage.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that October 2026 is Polish American Heritage Month in Hanover Township

Dated: October 20, 2026

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

_____
Trustee Alisa "Lee" Beattie

_____
Supervisor Brian P. McGuire

_____
Trustee Craig Essick

_____
Clerk Katy Dolan Baumer

_____
Trustee Eugene N. Martinez

_____
Trustee Denise Noyola

Seal of Hanover Township

RESOLUTION

Proclaiming October 2026 as Italian American Heritage Month in Hanover Township

WHEREAS, October is a time to recognize the rich heritage of Americans of Italian descent and celebrate their immeasurable contributions to our nation and state; and

WHEREAS, it was not until the 1820s that Italian immigrants began moving to the United States in sizable numbers and soon helped fuel a booming industrial economy by providing labor for American factories and mines and helping to build roads, dams, tunnels and other infrastructure; and

WHEREAS, the Italian American population in the United States is estimated to be around 16 million, or 4.8% of the total population, making Italian Americans the fourth largest European ancestry group in the country; and

WHEREAS, more than half a million Italian Americans live in greater Chicago, with Illinois ranking eleventh among states with the largest Italian American population; and

WHEREAS, Italian Americans have flourished in all areas of our public and economic life while preserving their proud Italian traditions. Upon arrival in the United States, the Italian American community faced racial, social, and religious discrimination. Yet, Italian Americans have persevered with hope and hard work to reach for the American dream and helped build our great country; and

WHEREAS, the strength and success of the United States, the vitality of our communities, and the effectiveness of our society depend, in great measure, upon the distinctive and sterling qualities demonstrated by people of diverse races, heritages, and ethnicities, exemplified by members of the Italian and Italian American community, who share their rich and unique heritage.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that October 2026 is Italian American Heritage Month in Hanover Township

Dated: October 20, 2026

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

_____
Trustee Alisa “Lee” Beattie

_____
Supervisor Brian P. McGuire

_____
Trustee Craig Essick

_____
Clerk Katy Dolan Baumer

_____
Trustee Eugene N. Martinez

_____
Trustee Denise Noyola

Seal of Hanover Township

RESOLUTION

Declaring October 24, 2026 World Polio Day in Hanover Township

WHEREAS, the Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, the Rotary Club of Bartlett is a member of Rotary International, the world's first, and still one of its largest, non-profit service organizations, founded in Chicago, Illinois, in 1905; and

WHEREAS, Rotary in 1985 launched PolioPlus and spearheaded the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF and the Bill & Melinda Gates Foundation, to immunize all the children of the world against polio; and

WHEREAS, polio cases have dropped by more than 99 percent since 1988, and the world now stands on the threshold of eradicating this terrible disease and thereby eliminating the threat of polio-caused paralysis to every child in the world; and

WHEREAS, members of the Rotary Club of Bartlett continue to contribute their time and their resources to support PolioPlus and the Global Polio Eradication Initiative; and

WHEREAS, their efforts are providing much needed operational support, medical personnel, laboratory equipment and educational materials for health workers and parents.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that October 24, 2026 is declared World Polio Day in Hanover Township.

Dated: October 20, 2026

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

_____
Trustee Alisa "Lee" Beattie

_____
Supervisor Brian P. McGuire

_____
Trustee Craig Essick

_____
Clerk Katy Dolan Baumer

_____
Trustee Eugene N. Martinez

Seal of Hanover Township

_____
Trustee Denise Noyola

RESOLUTION

Proclaiming October 28, 2026 as First Responders Day in Hanover Township

WHEREAS, first responders—including public works professionals, emergency services volunteers, firefighters, police officers, medical technicians, 911 operators, paramedics, and other emergency personnel—stand on the front lines of our communities, selflessly serving and protecting the residents of Hanover Township in times of crisis; and

WHEREAS, first responders respond swiftly and courageously to emergencies, often putting their own lives at risk to ensure the safety and well-being of others, whether in natural disasters, accidents, medical emergencies, or public health and safety threats; and

WHEREAS, it is in the public interest for the residents, civic leaders, and children in Hanover Township to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works, police, fire, emergency services volunteers, paramedics, emergency medical technicians, 911 operators, and other first responder efforts in their respective communities; and

WHEREAS, all citizens are urged to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies paying tribute to our public works first responders alongside law enforcement, firefighters, emergency services volunteers, paramedics, emergency medical technicians, 911 operators, and other emergency personnel, to recognize the substantial contributions they make to protecting our national health, safety, and advancing the quality of life for all.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that October 28, 2026, is declared as First Responders Day in Hanover Township.

Dated: October 20, 2026

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Hanover Township to be affixed hereto.

_____
Trustee Alisa “Lee” Beattie

_____
Supervisor Brian P. McGuire

_____
Trustee Craig Essick

_____
Clerk Katy Dolan Baumer

_____
Trustee Eugene N. Martinez

_____
Trustee Denise Noyola

Seal of Hanover Township